

REGULAR MONTHLY MEETING
OF
JACKSON MUNICIPAL AIRPORT AUTHORITY
BOARD OF COMMISSIONERS

AUGUST 27, 2012

The Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) met in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers International Airport (“JAN”), Jackson, Mississippi, at 4:00 p.m. on Monday, August 27, 2012 (the “Meeting”), pursuant to proper notice.

I. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM.

Chair Glenda Glover presided, called the Meeting to order, and called the roll of Commissioners.

The following Commissioners were present in person at the Meeting.

Dr. Glenda B. Glover, Chair
Johnnie P. Patton, R. Ph., Vice Chair
George E. Irvin, Sr.
Dr. Sylvia Stewart

Chair Glover noted that a quorum was present in person as required by the Bylaws, and announced that the Meeting would proceed.

The following other persons were also present at the Meeting.

Dirk Vanderleest, JMAA Chief Executive Officer
Bonnie Wilson, JMAA Chief Operating Officer
René Woodward, JMAA Chief Administrative Officer
Woody Wilson, JMAA Senior Director of Capital Planning
Gary Cohen, JMAA Chief Financial Officer
Kenneth Randolph, JMAA Police Commander
Denson Stasher, JMAA Director of Operations and Security
Jack Thomas, JMAA Director of Disadvantaged Business Enterprise
(DBE) and Community Development
Cindy Crotchett, JMAA Executive Assistant
Jack Weldy, JMAA Properties Manager
Frank Ervin, JMAA Airport Security Liaison

Rhonda Knight, JMAA Human Resources Manager
Genette Minor, JMAA Airport Security Liaison
Garry Montgomery, JMAA Maintenance Manager
Carmiscia Ruffld, Airport Security Liaison
Joyce Tillman, JMAA Facilities Engineer
Chuck Lott, Neel-Schaffer, Inc.
John Bourgeois, Waggoner Engineering, Inc.
Bob Moore, Vistage
Alan Moore, Baker Donelson Bearman Caldwell & Berkowitz
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz
Marlena Pickering, Baker Donelson Bearman Caldwell & Berkowitz

II. APPROVAL AND EXECUTION OF MINUTES.

- A. **Open Session and Executive Session of the Special Work Session of the Board of Commissioners, July 19, 2012.**
- B. **Special Meeting of the Board of Commissioners, August 2, 2012.**
- C. **Special Work Session Minutes, August 23, 2012.**

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the minutes described above were approved as presented and directed to be filed in the appropriate minute book and records of the Authority.

III. PUBLIC COMMENTS.

None.

IV. REPORTS.

- A. **Chief Executive Officer.**
 - 1. ***Airport Project Manager Summary, Period Ending July 31, 2012.***
 - 2. ***Airport Activity Statistics Report, Period Ending July 31, 2012.***

Mr. Vanderleest directed the Board's attention to the Airport Project Manager Summary and the Airport Activity Statistics Report as found in the packet distributed to the Board prior to the Meeting (the "Packet"), and discussed these reports with the Board. A copy of the Packet is attached as an exhibit to the minutes of the Meeting.

3. *Air Cargo Demand Study.*

Mr. Vanderleest distributed to the Board a copy of the Final Report and Executive Summary of the Air Cargo Demand Study by Wilbur Smith & Associates. Mr. Vanderleest reminded the Board that this study had initially been requested in order to assess backhaul possibilities in connection with the Authority's pursuit of an air cargo agreement with a Chinese airline. The ongoing economic recession undermined the viability of that project. However, Mr. Vanderleest said that the Air Cargo Demand Study included valuable information which may be of benefit to the Authority in connection with future development projects. A copy of the Air Cargo Demand Study is attached as an exhibit to the minutes of the Meeting.

4. *Employee Recognitions.*

- a. Employee of the Month, August 2012: Cindy Crotchett, Executive Assistant, Executive Department.

Mr. Vanderleest recognized and commended Ms. Crotchett for being named Employee of the Month for August 2012.

5. *Professional Development Recognitions.*

- a. Mr. Frank Ervin, Airport Security Liaison, Department of Operations and Security: Certificate of Completion Level III ATSI, Sponsored by AAAE Airport Training & Safety Institute.

Mr. Vanderleest recognized and commended Mr. Ervin for completing the Level III ATSI as sponsored by AAAE Airport Training & Safety Institute.

- b. Ms. Genette Minor, Airport Security Liaison, Department of Operations and Security: Certificate of Completion Level III ATSI, Sponsored by AAAE Airport Training & Safety Institute.

Mr. Vanderleest recognized and commended Ms. Minor for completing the Level III ATSI as sponsored by AAAE Airport Training & Safety Institute.

- c. Mr. Carmiscia Ruffld, Airport Security Liaison, Department of Operations and Security: Certificate of Completion Level III ATSI, Sponsored by AAAE Airport Training & Safety Institute.

Mr. Vanderleest recognized and commended Mr. Ruffld for completing the Level III ATSI as sponsored by AAAE Airport Training & Safety Institute.

6. Professional Recognitions.

- a. Ms. Bonnie Wilson: Mississippi Business Journal, 2012 Mississippi's 50 Leading Business Women.

Mr. Vanderleest recognized and commended Ms. Wilson for being named one of Mississippi's 50 Leading Business Women in 2012 by the Mississippi Business Journal.

B. Attorney.

Mr. Moore asked the Board if it wished to amend the Bylaws of the Authority to change the time of Board Work Sessions. During discussion, Mr. Moore reminded the Board that the Bylaws currently state that the monthly Work Session will be at 7:30 a.m. on the Thursday before each Regular Monthly Meeting of the Board, which is always held on the fourth Monday of each month. After discussion, the Board decided not to change the Bylaw provision relating to the date and time of Board Work Sessions.

However, during discussion, the Board recognized the need to change the name of JAN in the Bylaws, and considered whether to change the method of notification of Special Meetings and Emergency Meetings of the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Irvin, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION AMENDING BYLAWS OF JACKSON MUNICIPAL
AIRPORT AUTHORITY**

RESOLVED, effective immediately, all references in the Bylaws of the Jackson Municipal Airport Authority (the "Bylaws") to "Jackson-Evers International Airport" shall be changed to "Jackson-Medgar Wiley Evers International Airport," and Sections II.6 and II.7 of the Bylaws are hereby deleted in their entirety and the following are substituted therefor:

Section II.6. Special Meetings. Special meetings of the Board of Commissioners of the Authority may be called by the Chairman, Vice Chairman, or a quorum of Commissioners upon four business days prior written notice (counting the day notice is given but not counting the day of the meeting). Written notice thereof shall be deemed to be given upon any one or combination of (i) hand delivery to the business address of each Commissioner, (ii) deposit in the U.S. Mail addressed to each Commissioner's business address, and (iii) email to the email address of each Commissioner. Notice of any special meeting shall also be posted four days prior thereto in a prominent place available to examination and inspection by the general public in the Authority's principal office at Jackson-Medgar Wiley Evers International Airport.

Section II.7. Emergency Meetings. Emergency meetings of the Board of Commissioners of the Authority may be called by the Chairman, Vice Chairman, or a quorum of Commissioners upon three (3) hours prior written notice by any one or combination of (i) hand delivery to the business address of each Commissioner and (ii) email to the email address of each Commissioner. Written notice of any emergency meeting shall also be posted three (3) hours prior thereto in a prominent place available to examination and inspection by the general public in the Authority's principal office at Jackson-Medgar Wiley Evers International Airport. An emergency meeting may be called only if the Chairman, Vice Chairman, or quorum of Commissioners calling the emergency meeting determines in good faith that such an emergency meeting is necessary to protect (i) the safety of the public or others at Authority facilities or (ii) the property or facilities of the Authority in accordance with the powers, duties and responsibilities of the Authority under applicable law, including without limitation the Airport Authorities Law (Sections 61-3-1 et seq.) and Section 61-3-15 (d), (e), and (h) thereunder. Both the notice to Commissioners and the posted notice shall state the grounds cited for such emergency meeting.

V. ACTION ITEMS.

A. Financial Matters.

1. *Financial Reports for July 2012.*

- a. Balance Sheet: Accept.
- b. Income Statement: Accept.
- c. Claims Docket for July 2012: Approve.
- d. Quarterly Statistics.

Mr. Vanderleest directed the Board's attention to the above referenced financial reports for July 2012, and the Claims Docket for July 2012, all of which were included in the Packet. Mr. Vanderleest also pointed out that financial information relating to the most recent quarter of JMAA's fiscal year was included in the Packet.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION ACCEPTING FINANCIAL REPORTS
FOR JULY 2012 AND APPROVING AND
AUTHORIZING PAYMENT OF CLAIMS DOCKET
FOR JULY 2012**

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed and considered (i) the Balance Sheet and the Income Statement for the Authority for the month and period ending July 31, 2012 (the "Financial Reports") and (ii) the Claims Docket of the Authority for the month of July 2012 (the "Claims"), both the Financial Reports and the Claims being (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby (i) accepts the Financial Reports and (ii) approves and authorizes payment of the Claims in the total amount of \$1,099,613.37.

2. *Fiscal Year 2013 Budget Presentation.*

Mr. Vanderleest reminded the Board that the draft Fiscal Year 2013 Budget had been distributed to and discussed with the Board at the Board Work Session on August 23, 2012. Mr. Vanderleest encouraged the Board to review the draft Budget in detail and forward any questions to him. Mr. Vanderleest said that the Fiscal Year 2013 Budget would be presented to the Board for approval and adoption at the Regular Monthly Meeting of the Board presently scheduled for September 24, 2012.

During discussion of the Fiscal Year 2013 Budget, Commissioner Irvin initiated a discussion of the Authority's deferred compensation plan. Mr. Vanderleest said that he would review the budget provision for that matter and report thereon to the Board.

B. Service Agreements.

- 1. *JMAA Contract No. 003-06-289, Human Resources Consulting, JMAA: Authorize Addendum to Agreement.***
- 2. *JMAA Project No. 015-11, Contract No.015-11-065, Consolidated Rental Car Quick Turnaround Service Facility, JAN: Authorize Amendment to Agreement.***
- 3. *JMAA Project No. 020-12, Fire and Emergency Evacuation Training, JAN: Authorize Agreement.***
- 4. *JMAA Project No. 023-12, Cities Served Advertising Campaign, JAN: Authorize Agreement.***

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet which described these matters, and discussed these matters with the Board.

At Commissioner Irvin's request, the first matter identified above was addressed separately by the Board, as follows.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Stewart, and approved by the affirmative votes of Commissioners Glover, Patton and Stewart, with Commissioner Irvin voting nay, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING
ADDENDUM TO AGREEMENT WITH THE WHITTEN
GROUP, P. A.**

WHEREAS, the staff of the Jackson Municipal Authority (the “Authority”) has recommended that the Board of Commissioners (the “Board”) of the Authority approve and authorize negotiation and execution of an addendum to the existing agreement between the Authority and The Whitten Group, P. A. (“Whitten”), whereby Whitten will provide certain professional services during Fiscal Year 2013 (the “Whitten Addendum”), with fees for such services not to exceed \$30,000, all as more particularly set out in that certain memorandum dated August 1, 2012, which describes this matter, and which was (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) is incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize negotiation and execution of the Whitten Addendum, said Whitten Addendum to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

After further discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING
CERTAIN ACTIONS WITH RESPECT TO CERTAIN
SERVICE AGREEMENTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has recommended that the Board of Commissioners of the Authority (the “Board”) approve and authorize certain actions with respect to certain service agreements identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a “Memorandum;” collectively, the “Memoranda”); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board approves and authorizes (i) negotiation and execution of an amendment to the professional services agreement with Ricondo & Associates, Inc. (“Ricondo”), whereby Ricondo will provide certain additional professional services in connection with a feasibility study for JMAA Project No. 015-11, Consolidated Rental Car Quick Turnaround Facility (the “QTA Project”) (the “Ricondo Amendment”); (ii) an increase in compensation to Ricondo of \$10,000 for a new maximum contract amount of \$98,710 for the QTA Project; and (iii) an increase in the project budget for a new total of \$104,710; all as more particularly described in the Memorandum dated August 13, 2012, which describes this matter, said Ricondo Amendment to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
2. The Board approves and authorizes negotiation and execution of a professional services agreement with William D. Stewart (“Stewart”), whereby Stewart will

provide certain professional services in connection with JMAA Project No. 020-12, Fire and Emergency Evacuation Training, with the fees for such services not to exceed \$20,000 (the "Stewart Agreement"), all as more particularly set out in the Memorandum dated July 31, 2012, which describes this matter, said Stewart Agreement to contain such terms and conditions consistent with the Memorandum as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

3. The Board approves and authorizes negotiation and execution of an advertising agreement with Lamar Advertising Company ("Lamar") to promote air transportation services offered at Jackson-Medgar Wiley Evers International Airport (the "Lamar Agreement"), with fees not to exceed \$40,000, said Lamar Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum dated August 13, 2012, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

C. Construction Projects.

1. ***JMAA Contract No. 12-038, Emergency Repair to Fifth Floor Elevator, JAN.***
2. ***JMAA Contract No. 12-040, Emergency Repair to Airfield Lighting Control System, HKS.***
3. ***JMAA Project No. 013-11, Contract No. 013-11-A-083, East Concourse Terminal Improvements – Roof Replacement Element, JAN: Approve Change Order No. 1.***
4. ***JMAA Project No. 013-11-C, Contract No. 013-11-064, West Security Checkpoint and Concourse Improvements, JAN: Authorize Amendment to Agreement.***
5. ***JMAA Project No. 009-12, East Parallel Runway 16L/34R Pavement Rehabilitation, Phase II, JAN: Award Contract.***

6. ***JMAA Project No. 018-12, Federal Aviation Administration Building, Airport District Office Conference and Break Room Modification, JAN: Authorize Budget Amendment.***
7. ***JMAA Project No. 021-12, Reconstruction of Former Catering Space, JAN: Authorize Agreement.***

Mr. Vanderleest directed the Board's attention to the memoranda in the Packet, which described these matters, and discussed these matters with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING
CERTAIN ACTIONS WITH RESPECT TO CERTAIN
CONSTRUCTION PROJECTS**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize certain actions with respect to certain construction projects identified below, all as more particularly described in certain memoranda (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (separately, each a "Memorandum;" collectively, the "Memoranda"); and

WHEREAS, the Board has reviewed the Memoranda and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, take the following actions:

1. The Board acknowledges receipt and review of the Memorandum dated August 6, 2012 (the "Schindler Certificate"), setting forth the circumstances and justification for certain emergency repairs made by Schindler Elevator Corporation to the public service

elevator providing access to floors one through five at Jackson-Medgar Wiley Evers International Airport (“JAN”), all as more particularly described in the Schindler Certificate.

2. The Board acknowledges receipt and review of the Memorandum dated August 6, 2012 (the “Allen Certificate”), setting forth the circumstances and justification for certain emergency repairs by Allen Enterprises to the airfield lighting computer and system at Hawkins Field, all as more particularly described in the Allen Certificate.
3. The Board approves and authorizes execution and accomplishment of Change Order No. 1 to Contract No. 013-11-A-083 with Industrial Roofing and Construction, LLC in connection with Project No. 013-11, East Concourse Terminal Improvements – Roof Replacement Element at JAN, as more particularly described in the Memorandum dated August 8, 2012, which describes this matter.
4. The Board approves and authorizes (i) negotiation and execution of an amendment to the existing professional services agreement with Dale Partners Architects P.A. (“Dale Partners”), whereby Dale Partners will provide additional design and professional services in connection with the expanded scope of the West Security Checkpoint and modifications to the West Passenger Concourse at JAN (JMAA Project No. 013-11-C) (the “West Concourse Project”), the cost of said additional services not to exceed \$532,382.00 for a total contract cost of \$1,360,129.11 (the “Dale Partners Amendment”), said Dale Partners Amendment to be in such form and to contain such terms and conditions consistent with the Memorandum dated August 10, 2012, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof; and (ii) an expanded project budget to address the probable cost of construction for additional project elements for a new total project budget of \$15,077,244.11, as set forth in said Memorandum.

5. The Board (i) accepts the bid by APAC-Mississippi, Inc. (“APAC”) in the amount of \$9,543,635.65 as the lowest and best bid for JMAA Project No. 009-12, East Parallel Runway 16L/34R Pavement Rehabilitation, Phase 2 at JAN (the “Phase 2 East Runway Project”) and awards the contract for the Phase 2 East Runway Project to APAC; and (ii) authorizes and directs the staff of the Authority to negotiate and execute an appropriate agreement with APAC to accomplish the Phase 2 East Runway Project (the “APAC Agreement”), said APAC Agreement to be in such form and to contain such terms and conditions consistent with the Phase 2 East Runway Project and the Memorandum dated August 24, 2012, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.
6. The Board approves and authorizes an increase in the amount of \$45,000 to the proposed budget for JMAA Project No. 018-12, Federal Aviation Administration Building Airport District Office Conference and Break Room Modification (the “FAA ADO Project”), for a total construction budget of \$85,000, as more particularly described in the Memorandum dated August 8, 2012, which describes this matter.
7. The Board approves and authorizes (i) negotiation and execution of a professional services agreement with Scott C. Woods and Associates, P.A. (“SCWA”), whereby SCWA will provide design and construction review and administrative services in connection with JMAA Project No. 021-12, Reconstruction of Former Catering Space at JAN (the “Catering Kitchen Project”), with fees not to exceed \$27,035 (the “SCWA Agreement”), said SCWA Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum dated August 10, 2012, which describes this matter, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

D. Procurements.

1. *Chief Executive Officers Vehicle.*

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION APPROVING AND AUTHORIZING
PROCUREMENT OF VEHICLE FOR USE BY THE CHIEF
EXECUTIVE OFFICER**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize the purchase of a certain 2012 Ford Expedition and related accessories for use by the Chief Executive Officer (the "CEO") of the Authority (the "Vehicle"), at a total cost of \$47,738.50, as more particularly described in that certain memorandum dated August 15, 2012, (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, the Board has reviewed the Memorandum and considered the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, and the Board hereby does, approve and authorize purchase of the Vehicle for the use of the CEO at a total cost of \$47,738.50.

E. Grants.

There was no discussion or action regarding grants at the Meeting.

F. Other Matters.

1. *JMAA Project No. 022-12, 50th Anniversary Celebration Events, JAN: Authorize Budget and Agreements.*

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Patton, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION AUTHORIZING BUDGET AND CERTAIN
CONTRACTS FOR 50TH ANNIVERSARY EVENTS AND
AIR SHOW**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority" and "JMAA") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize (i) a budget of \$1,205,000 in connection with a series of events to celebrate the 50th anniversary of the opening of Jackson-Medgar Wiley Evers International Airport (the "50th Anniversary Events"), including without limitation a 50th Anniversary Air Show to be held in conjunction with the Mississippi Air National Guard 172nd Air Lift Wing, and (ii) certain agreements in connection with the 50th Anniversary Events, as more particularly described in that certain memorandum dated August 7, 2012, (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the "Memorandum"); and

WHEREAS, the Board has reviewed the Memorandum and considered said recommendations by the staff of the Authority, including the necessity of granting to the Chief Executive Officer of JMAA the authority to negotiate and execute certain contracts without prior Board approval of the specific party and the terms and conditions of the contracts, subject to the aforescribed budget and applicable legal requirements;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to,

and the Board hereby does, approve and authorize (i) a budget of \$1,205,000 for 50th Anniversary Events; (ii) negotiation and execution of a contract with a local artist to be selected by the JMAA staff, with notice to the Board, to produce commemorative gifts for 50th Anniversary Events; and (iii) negotiation and execution of certain contracts in connection with 50th Anniversary Events with artists, performers, vendors and other providers of goods and services when in the judgment of the Chief Executive Officer of the Authority, time constraints will not allow consideration at the next Board meeting, subject to the aforescribed budget and applicable legal requirements, the terms and conditions of such contracts to be approved by the Chief Executive Officer of the Authority as evidenced by his execution thereof; and the Board further directs said Chief Executive Officer to provide the Board with regular updates on plans for and contracts executed in connection with 50th Anniversary Events.

2. *Utility Easement Connection with FAA Remote Transmitter/Receiver, JAN: Authorize Relocated Easement.*

Mr. Vanderleest directed the Board's attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolutions.

**RESOLUTION APPROVING AND AUTHORIZING
UTILITY EASEMENT WITH ENTERGY MISSISSIPPI,
INC. AT JACKSON-MEDGAR WILEY EVERS
INTERNATIONAL AIRPORT**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the "Authority") has recommended that the Board of Commissioners (the "Board") of the Authority approve and authorize negotiation and execution of a certain easement agreement to grant Entergy Mississippi, Inc. ("Entergy") a new, 10-foot wide utility easement at Jackson-Medgar Wiley Evers International Airport ("JAN") in connection with renovations by the Federal Aviation Administration ("FAA") to its Remote Transmitter/Receiver radar facility at JAN (the "Easement Agreement"), all as more particularly described in that certain

memorandum dated August 1, 2012, and the attachments thereto, (i) included in the packet distributed to the Board prior to the August 27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the Board has reviewed and considered the Memorandum and the recommendations therein by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that it would be in the best interests of and in furtherance of the duties and responsibilities of the Authority to, the Board hereby does, approve and authorize negotiation and execution of the Easement Agreement with Entergy, said Easement Agreement to be in such form and to contain such terms and conditions consistent with the Memorandum, as may be deemed appropriate by the Chief Executive Officer of the Authority, as evidenced by his execution thereof.

3. *Surplus Equipment and Sale: Declare Equipment Surplus and Authorize Sale.*

Mr. Vanderleest directed the Board’s attention to the memorandum in the Packet which described this matter, and discussed this matter with the Board.

After discussion, upon motion duly made by Commissioner Stewart, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

**RESOLUTION DECLARING CERTAIN EQUIPMENT AS
SURPLUS AND AUTHORIZING TRANSFER TO THE
CITIES OF BROOKSVILLE, DEKALB AND WEBB,
MISSISSIPPI**

WHEREAS, the staff of the Jackson Municipal Airport Authority (the “Authority”) has compiled a list of personal protective equipment and standard police duty gear items that are no longer needed by the Authority for the conduct of its business (the “Surplus Equipment”), said list of Surplus Equipment being described in that certain memorandum dated August 6, 2012, (i) included in the packet distributed to the Board prior to the August

27, 2012, Regular Monthly Meeting of the Board, and (ii) incorporated herein by reference (the “Memorandum”); and

WHEREAS, the staff of the Authority has (i) advised the Board of Commissioners (the “Board”) of the Authority that the Surplus Equipment is no longer needed by the Authority for the conduct of its business and should be declared surplus and has further advised the Board that the Cities of Brooksville, DeKalb and Webb, Mississippi (the “Cities”), have expressed a need for the Surplus Equipment and a willingness to pay a nominal amount to the Authority for said Surplus Equipment, as set out in the Memorandum; and

WHEREAS, the Board has reviewed the Memorandum and considered said recommendation by the staff of the Authority;

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds and determines that (i) the Surplus Equipment is surplus and no longer needed for Authority purposes and is not to be used in the Authority’s operations; (ii) the Cities have expressed a need and use for the Surplus Equipment, as set out in the Memorandum; and (iii) the sale of the Surplus Equipment to the Cities for a nominal amount will promote and foster the development and improvement of the Authority, the community in which it is located, and the Cities, and the civic, social, educational, cultural, moral, economic or industrial welfare thereof; and

RESOLVED, FURTHER, the Board hereby approves and authorizes the sale of the Surplus Equipment to the Cities, as identified in the Memorandum, for \$1.00 each, subject to proper documentation in accordance with applicable law.

4. *Early Issues.*

The Board did not discuss or take action on Early Issues at the Meeting.

5. *Board Travel.*

- a. AAAE Airports Going Green Conference.
- b. AAAE 27th Annual Aviation Issues Conference.
- c. AMAC Economic Opportunity Forum.

Mr. Vanderleest and the Board discussed the three upcoming conferences listed above.

After discussion, upon motion duly made by Commissioner Irvin, seconded by Commissioner Patton, and unanimously approved by the affirmative votes of all Commissioners present, the Board adopted the following resolution.

RESOLUTION APPROVING BOARD TRAVEL TO AND PARTICIPATION IN THE AMERICAN ASSOCIATION OF AIRPORT EXECUTIVE'S (I) FIFTH ANNUAL GOING GREEN CONFERENCE ON NOVEMBER 4-7, 2012, IN CHICAGO, ILLINOIS, AND (II) 27TH ANNUAL AVIATION ISSUES CONFERENCE ON JANUARY 6-10, 2013, IN MAUI, HAWAII; AND (III) THE AIRPORT MINORITY ADVISORY COUNCIL ECONOMIC OPPORTUNITY FORUM ON DECEMBER 2-4, 2012, HOUSTON, TEXAS

WHEREAS, the Board of Commissioners (the "Board") of the Jackson Municipal Airport Authority (the "Authority") has reviewed the agenda and considered the benefits which would accrue to the Authority from attendance by the Authority's Commissioners at the (i) AAAE Fifth Annual Going Green Conference in Chicago, Illinois, on November 4-7, 2012; (ii) the 27th Annual AAAE Aviation Issues Conference in Maui, Hawaii, on January 6-10, 2013; and (iii) the AMAC Economic Opportunity Forum in Houston, Texas, on December 2-4, 2012 (the "Conferences");

NOW, THEREFORE, BE IT RESOLVED, the Board hereby determines that participation by the Authority's Commissioners in the Conferences would be extremely beneficial to the Authority, and hereby approves and authorizes travel to the Conferences by the Authority's Commissioners and reimbursement of reasonable expenses incurred by the Authority's Commissioners in connection with attendance at the Conferences, all in accordance with the Authority's Board Travel Policy.

VI. DISCUSSION: STRATEGIC INITIATIVES.

There was no discussion or action regarding strategic initiatives at the Meeting.

VII. ADJOURNMENT.

There being no further business to come before the Meeting, upon motion duly made by Commissioner Irvin, seconded by Commissioner Stewart, and unanimously approved by the affirmative votes of all Commissioners present, the Meeting was adjourned.

Respectfully submitted,

Dr. Glenda Glover, Chair

Johnnie P. Patton, R. Ph., Vice Chair

George E. Irvin, Sr.

Earle Jones

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