



AGENDA
BOARD OF COMMISSIONERS REGULAR BOARD MEETING
JACKSON MUNICIPAL AIRPORT AUTHORITY
MONDAY, SEPTEMBER 25, 2023 AT 4:00 PM
LOCATION: JACKSON-MEDGAR WILEY EVERS INTERNATIONAL AIRPORT

- A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM** Chair Warren Herring
- B. INVOCATION** TBD
- C. APPROVAL OF BOARD NOTICES**
 - Monthly Pre-Work Session/Retreat Meeting of the Board of Commissioners, September 15, 2023 Page 1
 - Monthly Work Session Meeting of the Board of Commissioners September 21, 2023 at 8:30 a.m. Page 2
 - Monthly Regular Meeting of the Board of Commissioners September 25, 2023 at 4:00 p.m. Page 3
- D. APPROVAL OF MINUTES** Attachment
- E. PUBLIC COMMENTS**
- F. EMPLOYEE RECOGNITION** Rosa M. Beckett, CEO
- G. BOARD CHAIR REPORT** Chair Warren Herring
- H. CHIEF EXECUTIVE OFFICER’S REPORT** Rosa M. Beckett, CEO
 - a. Industry Highlights
 - b. Air Traffic JAN Page 4-6
 - c. Highlights from Hawkins Field

DIVISION REPORTS

- 1. Operations Monthly Report Pat Minor, Interim COO
 - a. Capital Project Status Reports Page 7-14
 - b. Hawkins Field Update

c. Safety & Security	Derrick Cubit, Chief of Police
2. Procurement	Eric Williams, Director
a. Solicitation Report	Attachment (Page 15)
b. CEO Signatory Authority Report	Attachment (Page 16)
3. Marketing (60 th Anniversary Report)	L Sherie Dean, Director
4. Disadvantaged Business Enterprise	TBD

I. ACTION ITEMS – OLD BUSINESS

DEPARTMENT

ACTION ITEMS

J. ACTION ITEMS – NEW BUSINESS

FINANCE

ACTION ITEMS

1. Approval of Balance Sheet	Page 17-18
1. Approval of Income Statement	Page 19-22
2. Approval of Invoice Docket August 31, 2023	Page 23-31

CONTRACT AGREEMENTS

ACTION ITEMS

1. SOL Engineering Contract Amendment No.1; Runway 16R/34L Culvert Rehabilitation at JAN	Page 32-33
2. Award the bid for JAN Ramp Lighting Assessment and Design to Arora Engineers, LLC	Page 34-36
3. Request for Lease Proposal Agreement at 100 Cross Street	Page 37-38
4. Parking Lot Rate Return	Page 39

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|--|------------|
| 5. Airways Consulting, LLC Agreement Renewal | Page 40-41 |
| 6. IT Software Renewal | Page 42-44 |
| 7. Schindler Elevator Corporation Contract Amendment No. 1 | Page 45 |
| 8. Emergency Purchase of Professional Legal Services (MLF) | Page 46-47 |

ADMINISTRATIVE

- | | |
|--|-------------------|
| 1. ACI-NA
September 30-Oct 3, 2023 in Long Beach, CA | Rosa Beckett, CEO |
| Board Training Conferences & Travel
AAAE-January 7-11, 2024 in Big Island, HI | |
| 2. Board Officer Selection | |

CLOSED SESSION

1. Human Resources / Employment
2. Sensitive Security Information
3. Legal Matters

K. NEXT MEETING

October 20, 2023

L. ADJOURN

**TRANSMITTED TO THE BOARD OF COMMISSIONERS OF THE JACKSON
MUNICIPAL AIRPORT AUTHORITY BY EMAIL AND
U.S. POSTAL SERVICE MAIL, AND POSTED AT THE ADMINISTRATIVE
OFFICE OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY AND THE
TERMINAL BUILDING AT HAWKINS FIELD AIRPORT**

NOTICE REGARDING THE PARTICIPATION OF THE BOARD OF COMMISSIONERS (“BOARD”) IN A FACILITATED RETREAT FROM 12:00 P.M. TO 6:00 P.M. ON FRIDAY, SEPTEMBER 15, 2023 AND FROM 8:00 A.M. TO 11:00 A.M., ON SATURDAY, SEPTEMBER 16, 2023 AT, RIVER HILLS CLUB, 3600 RIDGEWOOD RD, JACKSON, MISSISSIPPI 39211.

TO: JMAA Board of Commissioners and the Public

FROM: Warren T. Herring, Chairman

DATE: September 11, 2023

In accordance with applicable Mississippi law and the Bylaws of JMAA, please note the following:

The JMAA Board of Commissioners will participate in a Facilitated Retreat from 12:00 p.m. to 6:00 p.m. on Friday, September 15, 2023 and from 8:00 a.m. to 11:00 a.m. on Saturday, September 16, 2023 at the River Hills Club, 3600 Ridgewood Rd, Jackson, Mississippi 39211.

cc: Board of Commissioners: Sharon Bridges, Vice-Chairwoman
Rickey Jones, Commissioner
Rica Lewis-Payton, Commissioner

Rosa M. Beckett, Chief Executive Officer
Steve Williams, Legal Officer

TRANSMITTED TO THE BOARD OF COMMISSIONERS OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY (“JMAA”) BY EMAIL AND U. S. POSTAL SERVICE MAIL, AND POSTED AT THE ADMINISTRATIVE OFFICE OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY AND THE TERMINAL BUILDING AT HAWKINS FIELD AIRPORT, IN JACKSON, MISSISSIPPI

NOTICE OF THE MONTHLY WORK SESSION MEETING OF THE BOARD OF COMMISSIONERS OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY (“JMAA”) SCHEDULED FOR THURSDAY, SEPTEMBER 21, 2023, AT 8:30 A.M., IN THE COMMUNITY ROOM, MAIN TERMINAL BUILDING, JACKSON-MEDGAR WILEY EVERS INTERNATIONAL AIRPORT (“JAN”), 100 INTERNATIONAL DRIVE, IN JACKSON, MISSISSIPPI.

TO: JMAA Board of Commissioners and the Public

FROM: Warren T. Herring, Chairman

DATE: September 18, 2023

In accordance with applicable law, please note the following:

On Thursday, September 21, 2023, at 8:30 a.m. in the Community Room, Main Terminal Building, Jackson-Medgar Wiley Evers Airport (“JAN”), 100 International Drive, in Jackson, Mississippi, the Board will meet with JMAA’s Staff at which time the Board may discuss and consider actions as to all matters within the jurisdiction, powers, and authority of the JMAA.

cc: Board of Commissioners: Sharon F. Bridges, Vice-Chairwoman
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner

Rosa M. Beckett, Chief Executive Officer
Steven Williams, Legal Officer

**TRANSMITTED TO THE BOARD OF COMMISSIONERS OF THE JACKSON
MUNICIPAL AIRPORT AUTHORITY BY EMAIL AND
U.S. POSTAL SERVICE MAIL, AND POSTED AT THE ADMINISTRATIVE
OFFICE OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY AND THE
TERMINAL BUILDING AT HAWKINS FIELD AIRPORT**

NOTICE OF REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS
("BOARD") OF THE JACKSON MUNICIPAL AIRPORT AUTHORITY ("JMAA")
SCHEDULED FOR MONDAY, SEPTEMBER 25, 2023 AT 4:00 P.M. AT THE MAIN
TERMINAL BUILDING, IN THE COMMUNITY ROOM, AT JACKSON-MEDGAR WILEY
EVERS AIRPORT ("JAN"), IN JACKSON, MISSISSIPPI.

TO: JMAA Board of Commissioners and the Public

FROM: Warren T. Herring, Chairman

DATE: September 25, 2023

In accordance with applicable Mississippi law and the Bylaws of JMAA, please note the following:

The Regular Monthly Meeting of the JMAA Board, is scheduled for September 25, 2023 in the Main Terminal Building, in the Community Room located at Jackson-Medgar Wiley Evers Airport ("JAN"), 100 International Drive, in Jackson, Mississippi.

cc: Board of Commissioners: Sharon Bridges, Vice-Chairwoman
Rickey Jones, Commissioner
Rica Lewis-Payton, Commissioner

Rosa M. Beckett, Chief Executive Officer
Steve Williams, Legal Officer

JAN Passenger Counts & Airline Market Shares 2023 vs. 2022

	UNITED	UA	DELTA	DL	AMERICAN	AA	SOUTHWEST	WN	2023	2023	TOTALS	YTD
2023	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned	-	
JAN	2,795	2,830	14,618	14,715	14,057	14,066	11,465	11,739	42,935	43,350	86,285	
FEB	3,034	3,094	14,171	14,138	14,312	14,362	11,695	11,699	43,212	43,293	86,505	
MAR	4,006	4,138	16,858	17,344	16,315	16,437	15,705	16,075	52,884	53,994	106,878	
APR	4,026	3,870	16,967	16,882	16,066	15,733	15,241	14,754	52,300	51,239	103,539	
MAY	4,979	5,047	18,330	17,831	17,578	17,015	19,007	17,684	59,894	57,577	117,471	
JUN	4,091	4,019	17,466	17,120	18,537	18,616	18,362	18,507	58,456	58,262	116,718	
JUL	3,972	4,146	19,159	19,373	17,858	17,732	18,556	19,114	59,545	60,365	119,910	
AUG	4,215	4,146	18,156	18,395	16,292	16,290	13,832	13,510	52,495	52,341	104,836	842,142
SEP									-	-		
OCT									-	-		
NOV									-	-		
DEC									-	-		
YTD	31,118	31,290	135,725	135,798	131,015	130,251	123,863	123,082	421,721	420,421	842,142	
Month	UA	8,361	DL	36,551	AA	32,582	WN	27,342			104,836	
		8.0%		34.9%		31.1%		26.1%			Mo. Mkt Share	
YTD total	62,408		271,523		261,266		246,945		842,142		YTD A/line Pax	
	7.4%		32.2%		31.0%		29.3%				YTD Mkt Share	

	UNITED	UA	DELTA	DL	AMERICAN	AA	SOUTHWEST	WN	2022	2022	TOTALS	YTD
2022	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned	Enplaned	Deplaned		
JAN	3,506	3,692	12,027	12,080	11,320	11,427	8,519	8,810	35,372	36,009	71,381	
FEB	2,393	2,416	14,105	13,722	11,786	11,778	10,198	9,763	38,482	37,679	76,161	
MAR	3,450	3,443	17,022	16,767	12,679	12,523	14,555	14,445	47,706	47,178	94,884	
APR	2,498	2,597	16,762	16,524	16,238	16,380	14,434	14,487	49,932	49,988	99,920	
MAY	4,112	3,909	17,663	17,147	18,675	17,558	18,889	17,395	59,339	56,009	115,348	
JUN	4,359	4,587	17,253	17,144	18,148	18,090	18,051	17,777	57,811	57,598	115,409	
JUL	2,897	2,891	18,106	18,089	16,700	16,311	19,919	19,688	57,622	56,979	114,601	
AUG	2,821	2,610	17,588	18,007	15,008	15,036	13,762	13,788	49,179	49,441	98,620	786,324
SEP	5,024	4,955	16,242	16,380	16,226	16,183	15,689	15,471	53,181	52,989	106,170	
OCT	5,474	5,413	17,645	17,669	17,347	17,588	17,852	17,865	58,318	58,535	116,853	
NOV	5,143	5,224	16,420	16,364	16,811	16,507	18,024	17,408	56,398	55,503	111,901	
DEC	4,127	3,959	16,019	15,633	16,096	16,017	14,957	14,764	51,199	50,373	101,572	
YTD	45,804	45,696	196,852	195,526	187,034	185,398	184,849	181,661	614,539	608,281	1,222,820	
Month	UA		DL		AA		WN				-	
YTD total	91,500		392,378		372,432		366,510		1,222,820		YTD A/line Pax	
	7.5%		32.1%		30.5%		30.0%				YTD Mkt Share	

JAN passengers up 7.1% over 1st 8 mos. 2022; up 6.3% over Aug. 2022, and an amazing 18.4% above pre-Covid traffic (Jan. to Aug.)

FLIGHT OPERATIONS

Jackson-Medgar Wiley Evers International Airport (JAN)

	AUGUST			Calendar Year to Date (YTD)		
	2023	2022	% CHANGE	2023	2022	% CHANGE
ITINERANT OPERATIONS:						
Air Carrier	1,268	1,277	-0.7%	9,655	7,596	27.1%
Air Taxi	749	478	56.7%	4,822	4,273	12.8%
Gen Aviation	621	629	-1.3%	4,859	5,617	-13.5%
Military	793	546	45.2%	5,836	5,752	1.5%
Total	3,431	2,930	17.1%	25,172	23,238	8.3%
LOCAL OPERATIONS:						
Civil	69	120	-42.5%	591	1,464	-59.6%
Military	658	804	-18.2%	4,250	12,055	-64.7%
Total	727	924	-21.3%	4,841	13,519	-64.2%
TOTAL JAN OPERA1	4,158	3,854	7.9%	30,013	36,757	-18.3%

Hawkins Field Airport (HKS)

	AUGUST			Calendar Year to Date (YTD)		
	2023	2022	% CHANGE	2023	2022	% CHANGE
ITINERANT OPERATIONS:						
Air Taxi	146	110	32.7%	916	1,237	-25.9%
General Aviation	690	505	36.6%	5,091	4,791	6.3%
Military	134	124	8.1%	890	1,079	-17.5%
Total	970	739	31.3%	6,897	7,107	-3.0%
LOCAL OPERATIONS:						
Civil	546	586	-6.8%	4,163	3,798	9.6%
Military	192	170	12.9%	1,420	2,184	-35.0%
Total	738	756	-2.4%	5,583	5,982	-6.7%
TOTAL HKS OPERA1	1,708	1,495	14.2%	12,480	13,089	-4.7%

JAN's flights up 8%, driven by visiting military & air taxi traffic; HKS ops up by 14%, most categories positive. YTD still down @ both airports, yet trending better

JMAA Air Cargo (Parcels, Freight, Mail)

in Pounds

August-23					August-22				
	Enplaned	Deplaned	Total	Market Share		Enplaned	Deplaned	Total	% Change
Misc.			-		Misc.			-	
UPS	583,967	1,257,340	1,841,307	96.8%	UPS	496,014	1,276,160	1,772,174	3.9%
Airlines	16,368	43,540	59,908	3.2%	Airlines	11,215	41,806	53,021	13.0%
TOTAL	600,335	1,300,880	1,901,215		TOTAL	507,229	1,317,966	1,825,195	4.2%

HISTORICAL AND TRENDS ENPLANED AND DEPLANED - AIR CARGO (Parcels, Freight, Mail)

	<u>CY 2021</u>	<u>CY2022</u>	<u>YTD CY2022</u>	<u>VARIANCE 2022-2021</u>		<u>CY 2023</u>	<u>VARIANCE 2023-2022</u>
JAN	1,489,190	1,507,251		1.2%	JAN	1,650,944	9.5%
FEB	1,254,633	1,574,351		25.5%	FEB	1,713,835	8.9%
MAR	1,805,019	1,756,611		-2.7%	MAR	1,779,137	1.3%
APR	1,818,194	1,702,569		-6.4%	APR	1,653,504	-2.9%
MAY	1,650,970	1,642,622		-0.5%	MAY	1,641,453	-0.1%
JUN	1,744,581	1,801,452		3.3%	JUN	1,796,774	-0.3%
JUL	1,565,479	1,698,913		8.5%	JUL	1,665,255	-2.0%
AUG	1,805,291	1,825,195	13,508,964	1.1%	AUG	1,901,215	4.2%
SEP	1,907,798	1,893,101		-0.8%	SEP		
OCT	1,711,592	1,949,470		13.9%	OCT		
NOV	1,709,024	1,916,260		12.1%	NOV		
DEC	2,308,564	2,346,835		1.7%	DEC		
TOTAL	20,770,335	21,614,630			TOTAL	13,802,117	

Aug '23 Cargo @ JAN up nicely @ 4.2% vs. Aug '22; YTD Cargo for 2023 up 2.2% vs. 1st 8 mos. in '22; On track for over 22M lbs. in 2023

Capital Project Summary

Filtered To: [Project Status]

Funding Source Summary

Funding Source	Total Funds	% of Total	Payments to Date	Remaining	Balance as % of
JMMA	\$4,455,310.13	14.57%	\$2,751,975.61	\$1,703,334.52	61.77%
FAA	\$24,398,388.60	79.81%	\$2,486,195.74	\$21,912,192.86	10.19%
MDOT	\$12,807.00	0.04%	\$6,352.69	\$6,454.31	49.60%
PFC	\$1,705,924.83	5.58%	\$1,458,490.87	\$247,433.96	85.50%
	\$30,572,430.56	100.00%	\$6,703,014.91	\$23,869,415.65	

Budget Allocation Summary

Budget Allocation	Total Funds	% of Total	Payments to Date	Remaining	Balance as % of
Administrative	\$0.00	0.00%	\$316.80	-\$316.80	0.00%
Advertising	\$10,500.00	0.03%	\$12,997.51	-\$2,497.51	123.81%
Architectural Services	\$56,625.00	0.19%	\$0.00	\$56,625.00	0.00%
Construction	\$24,828,255.94	81.21%	\$4,661,829.16	\$20,166,426.78	18.78%
Consulting	\$87,200.00	0.29%	\$40,850.86	\$46,349.14	46.85%
Contingency	\$2,091,225.29	6.84%	\$0.00	\$2,091,225.29	0.00%
Engineering Services	\$3,244,936.33	10.61%	\$1,976,668.55	\$1,268,267.78	60.92%
Legal	\$85,280.00	0.28%	\$0.00	\$85,280.00	0.00%
Salaries	\$168,408.00	0.55%	\$10,352.03	\$158,055.97	6.15%
	\$30,572,430.56	100.00%	\$6,703,014.91	\$23,869,415.65	

Capital Project **HKS Drainage Assessment**

Project Number: **003-22**

Project Summary

Project Status	Total Budget	Current Payments	Project Balance	Percent Complete
Active	\$243,316.00	\$129,016.74	\$114,299.26	53.02%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$0.00	0.00%	-\$8,315.81	0.00%
FAA	\$230,509.00	94.74%	\$116,160.76	50.39%
MDOT	\$12,807.00	5.26%	\$6,454.31	50.40%
	\$243,316.00	100.00%	\$114,299.26	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Administrative	\$0.00	\$0.00	\$0.00	\$316.80	-\$316.80
Engineering Services	\$243,316.00	\$0.00	\$243,316.00	\$128,699.94	\$114,616.06
	\$243,316.00	\$0.00	\$243,316.00	\$129,016.74	\$114,299.26

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total \$	Payments to
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JMAA Board Memo DBE Goal 0%

Prime Engineer

EJES (DBE)

Amount paid to date: \$108,680.26

DBE percentage 42.81%

Capital Project **JAN Passenger Boarding Bridge Replacement at Gate 2**

Project Number: **001-19**

Project Summary

Project Status	Total Budget	Current Payments	Project Balance	Percent Complete
Active	\$1,711,612.33	\$1,557,294.45	\$154,317.88	90.98%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$5,687.50	0.33%	-\$93,116.08	-1637.21%
PFC	\$1,705,924.83	99.67%	\$247,433.96	14.50%
	\$1,711,612.33	100.00%	\$193,826.88	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Advertising	\$2,500.00	\$0.00	\$2,500.00	\$2,072.03	\$427.97
Construction	\$1,400,000.00	\$0.00	\$1,400,000.00	\$1,439,509.00	-\$39,509.00
Consulting	\$20,000.00	\$0.00	\$20,000.00	\$6,667.43	\$13,332.57
Contingency	\$140,000.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00
Engineering Services	\$75,000.00	\$41,612.33	\$116,612.33	\$107,442.28	\$9,170.05
Legal	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Salaries	\$30,000.00	\$0.00	\$30,000.00	\$1,603.71	\$28,396.29
	\$1,670,000.00	\$41,612.33	\$1,711,612.33	\$1,557,294.45	\$154,317.88

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total \$	Payments to
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JMAA Board Memo Engineer DBE Goal 0%

Engineer Prime

Allen & Hoshall paid to date: \$116,612.33

DBE Engineering Subcontractor

SOL Engineering Services, LLC Amount paid to date: \$16,691.00

TMM Hall Professional Services Amount paid to date: \$22,013.00

DBE percentage: 48.57%

JMAA Board Memo DBE Construction Goal 0%

Prime Construction Contractor:

Aero Bridgeworks Inc. Amount paid to date: \$1,400,000.00

DBE Subcontractor

Multi-Con Inc Amount paid to date: 183,000.00

DBE percentage 13.07%

Capital Project Rehabilitation of Taxiway Alpha Phase 2

Project Number: 012-17

Project Summary

Project Status	Total Budget	Current Payments	Project Balance	Percent Complete
Active	\$22,885,424.00	\$1,418,848.04	\$21,466,575.96	6.20%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$2,271,136.00	9.92%	\$852,287.96	37.53%
FAA	\$20,614,288.00	90.08%	\$20,614,288.00	100.00%
	\$22,885,424.00	100.00%	\$21,466,575.96	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Advertising	\$3,000.00	\$2,000.00	\$5,000.00	\$3,525.62	\$1,474.38
Construction	\$8,706,000.00	\$9,726,253.00	\$18,432,253.00	\$0.00	\$18,432,253.00
Contingency	\$1,845,747.00	\$0.00	\$1,845,747.00	\$0.00	\$1,845,747.00
Engineering Services	\$2,040,458.00	\$392,902.00	\$2,433,360.00	\$1,406,831.52	\$1,026,528.48
Legal	\$70,650.00	\$0.00	\$70,650.00	\$0.00	\$70,650.00
Salaries	\$98,414.00	\$0.00	\$98,414.00	\$8,490.90	\$89,923.10
	\$12,764,269.00	\$10,121,155.00	\$22,885,424.00	\$1,418,848.04	\$21,466,575.96

DBE Participation Details

Contract Vendor	Contract Description	Goal %	Goal in Total\$	Payments to
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JMAA Board Memo Engineer DBE Goal 30%

2017-Prime Engineer
Kimley-Horn and Associates, Inc

Amount paid: \$243,242.86

2021 Prime Engineer
Neel-Schaffer, Inc.

Amount paid to date: 1,115,851.16

DBE Subcontractors:
SOL Engineering Services, LLC

Amount paid to date: \$411,796.83

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JMAA Board Memo Construction DBE Goal 22%

Capital Project Rehabilitation of Taxiway Delta at HKS

Project Number: **009-16**

Project Summary

Project Status	Total Budget	Current Payments	Project Balance	Percent Complete
Active	\$711,910.34	\$597,412.62	\$114,497.72	83.92%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$711,910.34	100.00%	\$114,497.72	16.08%
	\$711,910.34	100.00%	\$114,497.72	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Advertising	\$1,000.00	\$0.00	\$1,000.00	\$2,145.28	-\$1,145.28
Construction	\$350,000.00	\$180,411.34	\$530,411.34	\$530,411.34	\$0.00
Consulting	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00
Contingency	\$35,000.00	-\$5,008.00	\$29,992.00	\$0.00	\$29,992.00
Engineering Services	\$87,827.00	\$0.00	\$87,827.00	\$64,598.58	\$23,228.42
Legal	\$8,130.00	\$1,000.00	\$9,130.00	\$0.00	\$9,130.00
Salaries	\$13,550.00	\$0.00	\$13,550.00	\$257.42	\$13,292.58
	\$535,507.00	\$176,403.34	\$711,910.34	\$597,412.62	\$114,497.72

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total\$	Payments to
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JMAA Board Memo Engineer DBE Goal- No Documentation

JMAA Board Memo Construction DBE Goal- No Documentation
Based on Contract 20% DBE Goal

Prime Construction Contractor:

Hemphill Construction Amount paid to date: \$530,411.34

DBE Subcontractors

Mississippi Paving & Construction, Inc. Amount paid to date: \$90,565.40

Tony Waston Electric Amount paid to date: \$0

DBE percentage 15.63%

Origination date: 2016

Capital Project **Taxiway Alpha & Charlie LED Lighting**

Project Number: **010-21**

Project Summary

Project Status	Total Budget	Curren Payments	Projec Balance	PercentComplete
Active	\$855,235.60	\$807,359.73	\$47,875.87	94.40%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$48,836.00	5.71%	\$25,102.77	51.40%
FAA	\$806,399.60	94.29%	\$22,773.10	2.82%
	\$855,235.60	100.00%	\$47,875.87	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Construction	\$698,898.60	\$107,501.00	\$806,399.60	\$730,761.50	\$75,638.10
Engineering Services	\$48,836.00	\$0.00	\$48,836.00	\$76,598.23	-\$27,762.23
	\$747,734.60	\$107,501.00	\$855,235.60	\$807,359.73	\$47,875.87

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total\$	Payments to
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JMAA Board Memo Engineer DBE Goal 0%

2020 Prime Engineer Michael
Baker International

Amount paid: \$52,321.83

2022 Prime Engineer
EJES

Amount paid to date: \$18,212.93

DBE Percentage 28.42%

JMAA Board Memo Construction DBE Goal 23%

Prime Contractor & DBE
Tony Waston Electric

Amount paid to date: \$730,761.49

DBE percentage: 90.62%

Capital Project **Taxiway B Relocation**

Project Number: **003-21**

Project Summary

Project Status	Total Budget	Current Payments	Project Balance	Percent Complete
Active	\$2,584,177.00	\$1,110,221.00	\$1,473,956.00	42.96%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$314,985.00	12.19%	\$314,985.00	100.00%
FAA	\$2,269,192.00	87.81%	\$1,158,971.00	51.07%
	\$2,584,177.00	100.00%	\$1,473,956.00	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Construction	\$1,029,171.00	\$1,240,021.00	\$2,269,192.00	\$917,723.00	\$1,351,469.00
Engineering Services	\$314,985.00	\$0.00	\$314,985.00	\$192,498.00	\$122,487.00
	\$1,344,156.00	\$1,240,021.00	\$2,584,177.00	\$1,110,221.00	\$1,473,956.00

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total\$	Payments to
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JMAA Board Memo Engineer DBE Goal 30%

Prime Engineer:

Allen & Hoshall, Inc

Amount paid to date: \$143,190.00

DBE Subcontractors

BECC

Amount paid to date: \$9,000.00

TMM Hall Professional Services

Amount paid to date: \$4,000.00

MCA

Amount paid to date: \$19,800.00

DBE percentage 22.91%

JMAA Board Memo Construction DBE Goal 24.70%

Prime Construction Contractor:

Hemphill Construction

NTP June 19, 2023

Capital Project **West Concourse Roof Replacement**

Project Number: **002-20C**

Project Summary

Project Status	Total Budget	CurrentPayments	ProjectBalance	PercentComplete
Active	\$1,580,755.29	\$1,082,862.33	\$497,892.96	68.50%

Funding Source Details

Funding Source	Amount	Percent	Remaining	% Balance by
JMMA	\$1,102,755.29	69.76%	\$497,892.96	45.15%
FAA	\$478,000.00	30.24%	\$0.00	0.00%
	\$1,580,755.29	100.00%	\$497,892.96	

Budget Allocation Details

Budget Allocation	Original Budget	Change	Current Budget	Payments to	Balance
Advertising	\$2,000.00	\$0.00	\$2,000.00	\$5,254.58	-\$3,254.58
Architectural Services	\$56,625.00	\$0.00	\$56,625.00	\$0.00	\$56,625.00
Construction	\$1,390,000.00	\$0.00	\$1,390,000.00	\$1,043,424.32	\$346,575.68
Consulting	\$27,200.00	\$0.00	\$27,200.00	\$34,183.43	-\$6,983.43
Contingency	\$75,486.29	\$0.00	\$75,486.29	\$0.00	\$75,486.29
Legal	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Salaries	\$26,444.00	\$0.00	\$26,444.00	\$0.00	\$26,444.00
	\$1,580,755.29	\$0.00	\$1,580,755.29	\$1,082,862.33	\$497,892.96

DBE Participation Details

Contract Vendor	Contract Description	Goal%	Goal in Total \$	Payments to
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JMAA Board Memo Engineer DBE Goal-No Document

Prime Engineer:

EJES (DBE) Amount paid to date: \$27,614.14

DBE percentage 73.96%

JMAA Board Memo Construction DBE Goal-No Document

Prime Contractor

M & S Roofing Amount paid to date: \$846,937.47

DBE based on prime contract DBE Goal 12.6%

DBE Subcontractor DBE percentage to date: 4.04%

Burton Construction Amount paid to date: \$72,514.45

Tony Waston Electric Amount paid to date: \$4,295.71

Origination date: 7/2018

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM PROCUREMENT: 2023-04

TO: JMAA Board of Commissioners

FROM: Eric Williams, Procurement Director

DATE: September 25, 2023

RE: Procurement Current and Proposed Solicited Projects

Awarded Projects

	Project Title	Vendor	Status
1	Rehabilitate Taxiway Alpha, Phase 2 and Rehabilitate Taxiway Bravo, Phase 1	Malouf Construction, LLC	Agreement Sent to Vendor
2	FAA Building Renovation	Burris/Wagnon Architects, P.A.	Pending TSA Contract
3	Runway 16L/34R Safety Area Improvements at JAN	SOL Engineering Services, LLC	Agreement Pending

Projects to be Awarded

	Project Title	Submission Opening Date	Status
1	JMAA Marketing Agency	29-May-23	Developing Board Memo
2	New Air Traffic Control Tower Feasibility Study	13-Mar-23	Direct Solicitation; Pending CIP Approval
3	Apron Lighting Assessment at JAN	5-Dec-22	September Board Meeting Presentation
4	Rental Car Services	17-Apr-23	Direct Negotiations

Proposed Projects

	Project Title	Solicitation Format	Notes
1	Baggage Conveyor Consultant Services	RFQ	Pending PFC Application No. 10
2	Architectural Services for Roof Replacement Design and Interior Renovations of the Maintenance Building at JAN	RFQ	Rebid
3	JMAA Economic Impact Study	Direct Solicitation	Ongoing Direct Solicitation

Rejected Projects

	Project Title	Advertising Date	Submission Opening Date
1	Comprehensive Master Plan Study at JAN	15-Mar-23	24-Apr-23
2	New Terminal Feasibility Study	26-Apr-23	21-Jul-23

Canceled Projects

	Project Title	Advertising Date	Submission Opening Date
1	Architectural Services for Roof Replacement for the Tri-Jet Hangar at JAN	8-Mar-23	17-Apr-23

CEO SIGNATORY AUTHORITIES POLICIES SECTION 3.2 CONTRACTS REPORT FORM

<u>Date</u>	<u>JMAA Contract #</u>	<u>Contractor Name</u>	<u>Term</u>	<u>Compensation</u>	<u>Service Description</u>
9/5/2023	2023-0074	Advanced Environmental Consultants, Inc.	30 Days	\$23,708.03	Microbiological Testing for the FSDO Area at the FAA Building
9/7/2023	2023-0078	MS Department of Archives and History	1 Day	\$3,800.00	60th Anniversary Venue Rental at Two Mississippi Museums
9/10/2023	2023-0077	Johnson Controls Fire Protection	60 Days	\$9,666.20	Replacement of Duct Detectors and Smoke Detector at JAN
9/12/2023	2023-0076	Steer Group	30 Days	\$6,500.00	Industry Analysis and Board Governance Discussion

Jackson Municipal Airport Authority
Balance Sheet
as of AUGUST 31, 2023

	2023	2022
ASSETS AND DEFERRED CHARGES		
Current Assets		
Unrestricted Cash and Cash Eq.	20,040,828.78	15,495,427.54
Restricted Cash and Cash Eq.	38,528,132.30	35,016,640.65
Total Cash	58,568,961.08	50,512,068.19
Accounts Receivable	1,741,883.65	2,472,155.20
Other Receivable	1,538.65	4,133.61
Grant and PFC Receivables	2,066,489.06	253,703.74
Inventories	117,735.19	113,089.55
Prepaid Expenses	290,695.14	315,522.25
Total Current Assets	62,787,302.77	53,670,672.54
Investment in Debt Securities		
Property Plant and Equipment		
Airfield Improvements	126,355,397.72	125,840,410.60
Landside Plant Improvements	110,672,583.76	110,603,052.56
Parking Facilities, Roadway & Utilities Improvements	42,228,123.77	41,402,949.58
Other Property Plant & Equipment	45,464,280.39	45,957,810.44
Less Accumulated Depreciation	(222,641,509.09)	(210,739,809.00)
Total Property Plant and Equipment	102,078,876.55	113,064,414.18
Work-In-Progress		
Airfield Improvements	6,115,389.26	2,039,068.51
Terminal Facilities	6,854,243.20	4,916,010.64
Parking Facilities and Roadway Improvements	16,804.61	16,804.61
Other Property Plant & Equipment	415,807.93	63,656.67
Total Work-In-Progress	13,402,245.00	7,035,540.43
Deferred Outflows		
Deferred Charge-Debt Refunding	231,203.00	231,203.00
Deferred Charge-Pension	1,395,679.00	1,395,679.00
Total Deferred Outflows	1,626,882.00	1,626,882.00
Total Assets and Deferred Charges	179,895,306.32	175,397,509.15
LIABILITIES AND FUND EQUITY		
Current Liabilities		
Accounts Payable	1,970,329.57	1,357,719.14
Sales Tax Payable	46,013.69	38,876.79

Jackson Municipal Airport Authority
Balance Sheet
as of AUGUST 31, 2023

	2023	2022
Contract Retainage Payable	63,617.58	366,419.15
Due to AFCO	1,780.89	1,780.89
Accrued Expenses Payable	1,125,911.38	2,773,352.07
Current Maturities of Long Term Debt	2,950,000.00	1,995,000.00
Accrued Interest Payable	270,326.33	641,084.27
Unearned Revenue	406,350.80	312,568.10
Total Current Liabilities	6,834,330.24	7,486,800.41
 Long-Term Debt		
Legal Liability	-	1,650,000.00
Revenue Bonds Payable	20,190,000.00	21,190,000.00
Leasehold Improvements	301,328.01	342,161.95
Net Pension Liability	12,177,454.00	12,177,454.00
Total Long-Term Debt	32,668,782.01	35,359,615.95
 Total Liabilities	 39,503,112.25	 42,846,416.36
 Deferred Inflows		
Deferred Inflows	4,972,749.84	4,972,749.84
Total Deferred Inflows	4,972,749.84	4,972,749.84
 Fund Equity		
Combined Equity - City of Jackson	7,350,000.00	7,350,000.00
Combined Equity - State of Mississippi	428,191.27	428,191.27
Combined Equity - Federal Government	42,119,230.20	42,119,230.20
Combined Equity - Hawkins Field Industrial Park	1,753,513.90	1,753,513.90
Retained Earnings	83,768,508.86	75,927,407.58
Total Fund Equity	135,419,444.23	127,578,342.95
 Total Liabilities and Fund Equity	 179,895,306.32	 175,397,509.15

Jackson Municipal Airport Authority
Statement of Income and Expenses
August 31, 2023

	MONTH			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
INCOME						
AVIATION INCOME						
Security Surcharge	\$44,625.90	\$45,120.92	-\$495.02	\$496,105.52	\$496,330.08	-\$224.56
Aviation-Baggage Rentals	\$91,540.87	\$91,354.92	\$185.95	\$981,322.48	\$1,004,904.08	-\$23,581.60
Cargo Landing Fees	\$31,669.41	\$36,676.50	-\$5,007.09	\$389,728.94	\$403,441.50	-\$13,712.56
Hangar Rentals	\$13,437.76	\$16,812.67	-\$3,374.91	\$150,800.36	\$184,939.33	-\$34,138.97
Commercial Landings	\$268,748.41	\$234,533.75	\$34,214.66	\$2,749,844.31	\$2,579,871.25	\$169,973.06
Fuel Flowage Fees--JAN	\$6,971.44	\$6,193.01	\$778.43	\$80,438.44	\$68,123.09	\$12,315.35
Fuel Flowage Fees--HKS	\$2,489.73	\$2,412.58	\$77.15	\$25,695.34	\$26,538.33	-\$842.99
Ground Handling	\$8,594.96	\$1,132.25	\$7,462.71	\$109,645.47	\$12,454.75	\$97,190.72
Jet Bridge Rentals	\$1,286.89	\$1,286.92	-\$0.03	\$14,155.79	\$14,156.08	-\$0.29
Bldg. Rentals-Non Terminal	\$13,764.72	\$11,798.33	\$1,966.39	\$151,411.92	\$129,781.67	\$21,630.25
Parking & Tie Downs	\$33.00	\$53.67	-\$20.67	\$410.00	\$590.33	-\$180.33
Offices/Space Rentals-Terminal	\$216,004.09	\$224,822.07	-\$8,817.98	\$2,337,931.16	\$2,473,042.82	-\$135,111.66
Ground Leases	\$22,336.23	\$26,129.58	-\$3,793.35	\$268,918.30	\$287,425.42	-\$18,507.12
Total Aviation Income	\$721,503.41	\$698,327.16	\$23,176.25	\$7,756,408.03	\$7,681,598.73	\$74,809.30
NON AVIATION INCOME						
Parking Garage	\$657,154.21	\$550,029.92	\$107,124.29	\$7,292,767.72	\$6,050,329.08	\$1,242,438.64
Bldg. Rentals - Non Terminal	\$57,532.98	\$54,855.50	\$2,677.48	\$632,863.78	\$603,410.50	\$29,453.28
Office/Space Rentals-Terminal	\$80,053.83	\$79,928.83	\$125.00	\$881,392.13	\$879,217.13	\$2,175.00
Ground Leases	\$38,072.98	\$41,298.08	-\$3,225.10	\$457,972.26	\$454,278.92	\$3,693.34
Federal CARES ACT	\$614,958.00	\$315,504.00	\$299,454.00	\$6,165,630.00	\$3,470,544.00	\$2,695,086.00
Total Non Aviation Income	\$1,447,772.00	\$1,041,616.33	\$406,155.67	\$15,430,625.89	\$11,457,779.63	\$3,972,846.26
CONCESSION INCOME						
Concessions-Food & Beverage	\$11,714.06	\$12,500.00	-\$785.94	\$118,213.29	\$137,500.00	-\$19,286.71
Concessions-Gift & News	\$27,567.59	\$21,075.17	\$6,492.42	\$279,996.63	\$231,826.83	\$48,169.80
Concessions-Rent-A-Car's	\$294,474.69	\$264,913.00	\$29,561.69	\$3,014,106.63	\$2,914,043.00	\$100,063.63
Concessions-Other	\$106.82	\$3,073.67	-\$2,966.85	\$61,259.94	\$33,810.33	\$27,449.61
Total Concessions Income	\$333,863.16	\$301,561.83	\$32,301.33	\$3,473,576.49	\$3,317,180.17	\$156,396.32
JMAA SERVICE REVENUE						
JMAA ID Badges	\$2,875.00	\$2,321.42	\$553.58	\$23,402.00	\$25,535.58	-\$2,133.58
Fingerprinting	\$720.00	\$810.17	-\$90.17	\$11,852.00	\$8,911.83	\$2,940.17
Employee Parking Fees	\$233.64	\$5,944.33	-\$5,710.69	\$61,459.48	\$65,387.67	-\$3,928.19
Ground Transportation	\$10,417.50	\$10,039.25	\$378.25	\$117,810.00	\$110,431.75	\$7,378.25
Total Service Income	\$14,246.14	\$19,115.17	-\$4,869.03	\$214,523.48	\$210,266.83	\$4,256.65
TOTAL INCOME	\$2,517,384.71	\$2,060,620.49	\$456,764.22	\$26,875,133.89	\$22,666,825.36	\$4,208,308.53
EXPENSES						
BOARD EXPENSES						
Board Business Meals	\$318.00	\$1,000.00	-\$682.00	\$7,923.90	\$11,000.00	-\$3,076.10
Board Registration	\$0.00	\$1,266.67	-\$1,266.67	\$4,525.00	\$13,933.33	-\$9,408.33
Board Consulting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Board Insurance	\$0.00	\$166.67	-\$166.67	\$0.00	\$1,833.33	-\$1,833.33
Board Per Diems	\$0.00	\$1,250.00	-\$1,250.00	\$8,510.59	\$13,750.00	-\$5,239.41
Board Other Services/Supplies	\$0.00	\$283.33	-\$283.33	\$11,088.00	\$3,116.67	\$7,971.33
Board Travel	\$1,085.00	\$2,500.00	-\$1,415.00	\$7,980.16	\$27,500.00	-\$19,519.84
Total Board Expenses	\$1,403.00	\$6,466.67	-\$5,063.67	\$40,027.65	\$71,133.33	-\$31,105.68

Jackson Municipal Airport Authority
Statement of Income and Expenses
August 31, 2023

	MONTH			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
BUILDING EXPENSES						
Access Control	\$14,604.17	\$16,041.67	-\$1,437.50	\$2,268.41	\$176,458.33	-\$174,189.92
Building Repairs & Maintenance	\$14,577.95	\$14,166.67	\$411.28	\$188,214.67	\$155,833.33	\$32,381.34
Cable/Satellite Services	\$470.79	\$800.67	-\$329.88	\$7,716.50	\$8,807.33	-\$1,090.83
Electrical Maintenance	\$4,288.74	\$5,333.33	-\$1,044.59	\$93,234.20	\$58,666.67	\$34,567.53
Electricity	\$139,770.00	\$78,833.33	\$60,936.67	\$1,002,644.70	\$867,166.67	\$135,478.03
Elevator/Escalator Maintenance	\$5,624.06	\$9,583.33	-\$3,959.27	\$57,376.47	\$105,416.67	-\$48,040.20
Emergency Operations	\$34,507.50	\$833.33	\$33,674.17	\$40,383.33	\$9,166.67	\$31,216.66
Garbage/Recycling	\$3,815.61	\$4,358.33	-\$542.72	\$40,959.46	\$47,941.67	-\$6,982.21
HVAC Maintenance	\$20,820.22	\$6,666.67	\$14,153.55	\$73,448.52	\$73,333.33	\$115.19
Jet Bridge Maintenance	\$4,955.69	\$10,833.33	-\$5,877.64	\$128,989.95	\$119,166.67	\$9,823.28
Landscaping	\$0.00	\$3,416.67	-\$3,416.67	\$95,165.00	\$37,583.33	\$57,581.67
Lighting Maintenance	\$13,727.00	\$11,000.00	\$2,727.00	\$155,890.33	\$121,000.00	\$34,890.33
Gas Utility	\$1,736.76	\$9,125.00	-\$7,388.24	\$84,557.89	\$100,375.00	-\$15,817.11
Plumbing Maintenance	\$442.45	\$2,225.00	-\$1,782.55	\$37,843.31	\$24,475.00	\$13,368.31
Sewer	\$9,250.06	\$12,833.33	-\$3,583.27	\$92,400.66	\$141,166.67	-\$48,766.01
Telephone/Wireless Utility	\$5,880.14	\$5,000.00	\$880.14	\$71,465.04	\$55,000.00	\$16,465.04
Water Utility	\$132.64	\$625.00	-\$492.36	\$4,397.52	\$6,875.00	-\$2,477.48
Total Building Expenses	\$274,603.78	\$191,675.67	\$82,928.11	\$2,176,955.96	\$2,108,432.33	\$68,523.63
EMPLOYEE EXPENSES						
Salaries	\$560,871.63	\$646,949.00	-\$86,077.37	\$6,137,248.18	\$7,116,439.00	-\$979,190.82
Travel Income-Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Overtime	\$28,288.76	\$18,200.25	\$10,088.51	\$426,037.04	\$200,202.75	\$225,834.29
Contra Account- Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare	\$8,296.42	\$9,380.67	-\$1,084.25	\$92,912.15	\$103,187.35	-\$10,275.20
Social Security	\$35,901.71	\$40,110.76	-\$4,209.05	\$397,396.83	\$441,218.36	-\$43,821.53
Unemployment Benefits	\$0.00	\$0.00	\$0.00	\$6,952.04	\$0.00	\$6,952.04
LTD and Disability Insurance	\$7,481.85	\$8,687.42	-\$1,205.57	\$76,548.85	\$95,561.58	-\$19,012.73
Employee Medical Benefits	\$80,733.12	\$58,974.46	\$21,758.66	\$800,824.17	\$648,719.06	\$152,105.11
Dependent Medical Benefits	\$8,038.00	\$9,926.17	-\$1,888.17	\$112,812.98	\$109,187.83	\$3,625.15
Employee Dental Benefits	\$3,492.65	\$1,995.67	\$1,496.98	\$33,927.27	\$21,952.33	\$11,974.94
Dependent Dental Benefits	\$200.91	\$1,076.50	-\$875.59	\$8,466.09	\$11,841.50	-\$3,375.41
Pension Expense	\$102,419.28	\$106,794.33	-\$4,375.05	\$1,138,281.80	\$1,174,737.67	-\$36,455.87
Deferred Compensation	\$7,969.67	\$9,955.75	-\$1,986.08	\$99,605.77	\$109,513.25	-\$9,907.48
Cafeteria Plan Flexible Spending	\$925.50	\$583.33	\$342.17	\$3,610.50	\$6,416.67	-\$2,806.17
Other Working Fringe Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Business Meals/Food&Bev.	\$3,905.71	\$4,142.42	-\$236.71	\$42,383.59	\$45,566.58	-\$3,182.99
Dues & Registration Fees	\$6,283.33	\$5,451.62	\$831.71	\$40,465.47	\$59,967.83	-\$19,502.36
Other Employee Costs	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Medical Screening	\$4,315.00	\$2,566.67	\$1,748.33	\$19,168.50	\$28,233.33	-\$9,064.83
Training	\$18,382.00	\$9,961.33	\$8,420.67	\$72,352.25	\$109,574.67	-\$37,222.42
Tuition Reimbursement	\$1,145.98	\$1,808.33	-\$662.35	\$6,262.14	\$19,891.67	-\$13,629.53
Travel Expense	\$9,852.98	\$11,513.67	-\$1,660.69	\$45,422.53	\$126,650.33	-\$81,227.80
Uniforms	\$6,572.84	\$3,041.67	\$3,531.17	\$46,024.68	\$33,458.33	\$12,566.35
Total Employee Expenses	\$895,077.34	\$951,120.01	-\$56,042.67	\$9,606,802.83	\$10,462,320.10	-\$855,517.27
EQUIPMENT						
Communications Equipment	\$19,451.97	\$7,083.33	\$12,368.64	\$79,203.06	\$77,916.67	\$1,286.39
Communications Eq. Maintenance	\$0.00	\$416.67	-\$416.67	\$6,885.00	\$4,583.33	\$2,301.67

Jackson Municipal Airport Authority
Statement of Income and Expenses
August 31, 2023

	MONTH			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
Computer Maintenance	\$845.00	\$833.33	\$11.67	\$845.00	\$9,166.67	-\$8,321.67
Computer Equipment	\$24,654.98	\$11,647.42	\$13,007.56	\$85,286.52	\$128,121.58	-\$42,835.06
Other Equipment Maintenance	\$4,170.34	\$3,208.33	\$962.01	\$34,437.46	\$35,291.67	-\$854.21
Minor Equipment & Appliance	\$2,746.50	\$7,750.00	-\$5,003.50	\$35,635.38	\$85,250.00	-\$49,614.62
Office Equipment Maintenance	\$0.00	\$375.83	-\$375.83	\$3,910.00	\$4,134.17	-\$224.17
Rentals	\$11,141.21	\$6,291.67	\$4,849.54	\$43,424.83	\$69,208.33	-\$25,783.50
Tractor/Lawn Equipment Maintenance	\$6,609.19	\$7,083.33	-\$474.14	\$64,988.66	\$77,916.67	-\$12,928.01
Vehicle Maintenance	\$4,105.87	\$7,344.92	-\$3,239.05	\$51,114.97	\$80,794.08	-\$29,679.11
Total Equipment	\$73,725.06	\$52,034.83	\$21,690.23	\$405,730.88	\$572,383.17	-\$166,652.29
MISCELLANEOUS EXPENSES						
JMAA Sponsorships	\$26.00	\$1,666.67	-\$1,640.67	\$11,251.00	\$18,333.33	-\$7,082.33
Total Miscellaneous Expense	\$26.00	\$1,666.67	-\$1,640.67	\$11,251.00	\$18,333.33	-\$7,082.33
SERVICES						
Advertising	\$17,434.56	\$14,583.33	\$2,851.23	\$125,524.47	\$160,416.67	-\$34,892.20
Auditing Fees/CPA Services	\$0.00	\$6,250.00	-\$6,250.00	\$94,500.00	\$68,750.00	\$25,750.00
Bank Fees/Credit Monitoring Fee	\$27,765.99	\$14,166.67	\$13,599.32	\$266,996.96	\$155,833.33	\$111,163.63
Consulting Fees	\$54,308.98	\$60,916.67	-\$6,607.69	\$822,510.12	\$670,083.33	\$152,426.79
Engineering/Architecture	\$8,992.04	\$33,591.33	-\$24,599.29	\$209,379.94	\$369,504.67	-\$160,124.73
Engineering Reimbursables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$50,935.49	\$57,371.50	-\$6,436.01	\$613,119.71	\$631,086.50	-\$17,966.79
Legal Fees	\$66,950.56	\$50,000.00	\$16,950.56	\$510,395.49	\$550,000.00	-\$39,604.51
GAT Security Screening	\$6,642.47	\$6,250.00	\$392.47	\$69,752.09	\$68,750.00	\$1,002.09
Parking Lot Fee	\$0.00	\$0.00	\$0.00	\$4,629.20	\$0.00	\$4,629.20
Licenses & Permits	\$0.00	\$125.00	-\$125.00	\$240.00	\$1,375.00	-\$1,135.00
Other Services	\$125,452.12	\$76,786.92	\$48,665.20	\$506,999.00	\$844,656.08	-\$337,657.08
Internet Services	\$2,532.99	\$5,833.33	-\$3,300.34	\$26,957.97	\$64,166.67	-\$37,208.70
Postage	\$130.99	\$591.67	-\$460.68	\$3,841.91	\$6,508.33	-\$2,666.42
Publications & Subscriptions	\$0.00	\$241.67	-\$241.67	\$1,404.00	\$2,658.33	-\$1,254.33
Temporary Employment Services	\$0.00	\$2,916.67	-\$2,916.67	\$258.68	\$32,083.33	-\$31,824.65
Towing Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Services	\$361,146.19	\$329,624.75	\$31,521.44	\$3,256,509.54	\$3,625,872.25	-\$369,362.71
SUPPLIES						
Chemicals	\$0.00	\$2,916.67	-\$2,916.67	\$5,592.11	\$32,083.33	-\$26,491.22
Computer Supplies	\$207.72	\$83.33	\$124.39	\$824.82	\$916.67	-\$91.85
Software	\$86,367.03	\$62,351.75	\$24,015.28	\$638,785.66	\$685,869.25	-\$47,083.59
Diesel	\$5,710.25	\$1,700.00	\$4,010.25	\$29,273.69	\$18,700.00	\$10,573.69
Gasoline	\$10,585.77	\$7,591.67	\$2,994.10	\$87,727.55	\$83,508.33	\$4,219.22
Janitorial Supplies	\$14,943.95	\$8,991.67	\$5,952.28	\$132,973.77	\$98,908.33	\$34,065.44
Office Supplies	\$2,879.64	\$5,519.00	-\$2,639.36	\$36,447.03	\$60,709.00	-\$24,261.97
Other Supplies	\$9,955.24	\$4,941.25	\$5,013.99	\$54,897.21	\$54,353.75	\$543.46
Total Supplies	\$130,649.60	\$94,095.33	\$36,554.27	\$986,521.84	\$1,035,048.67	-\$48,526.83
TOTAL OPERATING EXPENSES	\$1,736,630.97	\$1,626,683.93	\$109,947.04	\$16,483,799.70	\$17,893,523.18	-\$1,409,723.48
NET OPERATING INCOME (LOSS)	\$780,753.74	\$433,936.56	\$346,817.18	\$10,391,334.19	\$4,773,302.18	\$5,618,032.01
CAPITAL & OTHER INCOME						
Interest Income	-\$175,266.48	\$2,869.35	-\$178,135.83	\$431,988.85	\$31,562.85	\$400,426.00
Other Income	-\$230,200.84	\$166.67	-\$230,367.51	\$85,324.75	\$1,833.33	\$83,491.42
Seizure Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TSA Grant Revenue	\$18,600.00	\$18,250.00	\$350.00	\$200,960.00	\$200,750.00	\$210.00
Federal Grant Revenue	\$395,377.24	\$166,500.00	\$228,877.24	\$2,691,294.70	\$1,831,500.00	\$859,794.70
MS State Grant Revenue	\$0.00	\$2,491.25	-\$2,491.25	\$5,448.84	\$27,403.75	-\$21,954.91

Jackson Municipal Airport Authority
Statement of Income and Expenses
August 31, 2023

	<i>MONTH</i>			<i>YTD</i>		
	Actual	Budget	Variance	Actual	Budget	Variance
PFC Revenue	\$476,856.66	\$200,608.00	\$276,248.66	\$2,789,188.55	\$2,206,688.00	\$582,500.55
CFC Revenue	\$515,740.91	\$178,141.75	\$337,599.16	\$2,585,704.55	\$1,959,559.25	\$626,145.30
Total Capital & Other Income	\$1,001,107.49	\$569,027.02	\$432,080.47	\$8,789,910.24	\$6,259,297.18	\$2,530,613.06
OTHER EXPENSES						
Depreciation Expense	\$877,965.58	\$880,859.52	-\$2,893.94	\$9,590,671.40	\$9,689,454.67	-\$98,783.27
Interest Expense	\$54,170.71	\$62,247.83	-\$8,077.12	\$595,642.85	\$684,726.17	-\$89,083.32
Total Other Expenses	\$932,136.29	\$943,107.35	-\$10,971.06	\$10,186,314.25	\$10,374,180.83	-\$187,866.58
NET INCOME (LOSS)	\$849,724.94	\$59,856.23	\$789,868.71	\$8,994,930.18	\$658,418.53	\$8,336,511.65

Jackson Municipal Airport Authority
 Invoice Docket
 August 31, 2023

Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
102513	61325	Jackson Advocate	49.64	Advertisement		
		Legal Ad for Bids: Sale of Surplus Equipment \$49.64		Advertisement		
102514	61326	Jackson Communications	50.00	Advertisement		
		Radio Programming Charge \$50.00		Advertisement		
102537	61349	Mississippi Link Newspaer LLC	384.00	Advertisement		
		Ad fpr sale of various used surplus equipment \$384.00		Advertisement		
102552	61364	RCN, Inc. dba Rankin County News	50.08	Advertisement		
		Ad: Sale of Various Used Surplus Equipment \$50.08		Advertisement		
102559	61371	Sarub, Inc. dba Signs First	343.10	Advertisement		
		Evers 60th Commenmoration Banners \$343.10		Advertisement		
102574	61386	T Enterprise dba A2Z Printing	1,382.74	Advertisement		
		JAN 60th Anniversary Banners \$1,382.74		Advertisement		
102456	61268	Acedemic Technologies Inc	14,824.64	Computer		
		Replacemtn for Video Surveillance Cameras \$14,824.64		Computer		
102457	61269	AceApplications, LLC	1,450.00	Computer		
		Monthly Maintenance for Aug 2023 \$1,450.00		Computer		
102458	61270	Automation Designs & Solutions, Inc.	1,995.00	Computer		
		Equipment Maintenance for Fingerprint Scanners \$1,995.00		Computer		
102467	61279	Archetype SC, Inc	1,241.74	Computer		
		Cybersecurity Breach Aessment/Mitigation Service \$1,241.74		Computer		
102468	61280	Archetype SC, Inc	11,397.51	Computer		
		Cybersecurity Software Protection Systems \$1,625.01		Computer		
		Cybersecurity Protection System \$9,772.50		Computer		
102471	61283	AT&T Mobility II, LLC	5,248.11	Computer		
		iPad Pro 12.9 inch (2022) \$1,224.99		Computer		
		Utility: Phone Service Aug 2023		Computer		
102483	61295	CDW, LLC dba CDW Government, LLC	6,357.35	Computer		
		Grammarly Software Licenses \$6,357.35		Computer		
102490	61302	CT4 US LLC	600.00	Computer		
		Microsoft 365 System Backup License Sep23 \$600.00		Computer		
102499	61311	Everbridge, Inc.	17,266.22	Computer		
		Everbridge Mass Communications - Software Renewal \$17,266.22		Computer		
102512	61324	Interstate Telecommunications, Inc	59.00	Computer		
		Baggage Claims Payphones July2023 \$59.00		Computer		
102520	61332	Johnson Controls, Inc.	12,841.50	Computer		
		JMAA- JCI Workbench Software Subscription \$4,904.00		Computer		
		upgrade ProWatch Software \$7,937.50		Computer		
102521	61333	Johnson Controls, Inc.	13,626.00	Computer		
		Software License Renewal for Qognify/QVMS Jun23 \$3,043.00		Computer		
		Software License Renewal for Qognify/QVMS Aug23 \$3,043.00		Computer		
102526	61338	Office Management Systems, Inc. DBA Logista	2,260.00	Computer		
		Control Software Standard 12-month term licensing \$2,260.00		Computer		
102531	61343	Maze, LLC	10,176.50	Computer		
		Cat 6 Cabling Installation for HKS \$4,990.50		Computer		
		Equipment for HKS IT Communications Room \$4,120.00		Computer		
		Network Cabling and Supplies \$1,066.00		Computer		
102536	61348	Metro Communications	165.00	Computer		
		Profusion on premise unit Jul23 \$55.00		Computer		
		Profusion on premise unit Aug23 \$55.00		Computer		
		Profusion on premise unit Sep23 \$55.00		Computer		
102561	61373	SBC Telecom, Inc./SBC Long Distance	872.58	Computer		
		Telephone Services Aug23 \$872.58		Computer		
102564	61376	Service Plus Communications	310.00	Computer		

Jackson Municipal Airport Authority
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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		Monthly Maintenance for Sep \$310.00		Computer		
102566	61378	SITA Information Networking Computing USA Inc.	2,763.00	Computer		
		SITA System Administration Training \$2,763.00		Computer		
102569	61381	Southern Billing Service, LLC	655.64	Computer		
		STC SIP Service September 2023 \$655.64		Computer		
102570	61382	Southern Telecommunications Co. LLC	872.48	Computer		
		Utility: Phone Service Aug 27- Sep 26 \$872.48		Computer		
102573	61385	Synergetics DCS, Inc	60,970.49	Computer		
		UPS Battery Replacement Due to 5Yr End of Life \$3,364.99		Computer		
		Dell Laptop Dock Station \$2,800.00		Computer		
		Replace End of Life Network Switch Equipment \$46,221.00		Computer		
		UPS Battery Replacement \$2,427.00		Computer		
		Wireless Access Points \$4,620.00		Computer		
		Network Engineering Services - IT Dept \$1,537.50		Computer		
	UMB	Support for Critical ProWatch System Upgrade \$89.98		Computer		
	UMB	Emergency renewal: Domain Name renewals for website \$341.83		Computer		
102593	61405	GCR, Inc.	11,448.00	Computer		
		Go-Live Phase 4 payment \$11,448.00		Computer		
102600	61412	Academic Technologies	1,185.00	Computer		
		Shure Handheld Wireless Mic System \$1,185.00		Computer		
102479	61291	BMEI Business Solutions LLC	21,250.71	Consulting		
		Commercial Management (S.W.A.T.) Aug23 \$8,909.05		Consulting		
		Commercial Management (S.W.A.T.) Sep23 \$12,341.66		Consulting		
102481	61293	Carolyn DuPre, CPA	12,000.00	Consulting		
		Monthly Financial Consulting August 2023 \$12,000.00		Consulting		
102495	61307	Elevate Government Affairs, LLC	8,333.00	Consulting		
		Government Relation Services Aug2023 \$8,333.00		Consulting		
102587	61399	Unison Consulting, Inc.	4,156.50	Consulting		
		Financial Consulting Aug 2023 \$4,156.50		Consulting		
102592	61404	Airways Consulting, LLC	8,333.33	Consulting		
		Airway Service Consulting Aug2023 \$8,333.33		Consulting		
102472	61284	Auto Trim Designs	2,650.00	Fixed Asset		
		Services Official Police Markings \$1,325.00		Fixed Asset		
		Services Official Police Markings \$1,325.00		Fixed Asset		
102500	61312	Faith Group, LLC	47,926.13	Fixed Asset		
		JAN Security Updates \$47,926.13		Fixed Asset		
102549	61361	Porters Insurance Agency	10,238.00	Insurance		
		21/22 Auto - IDC issued \$10,238.00		Insurance		
102568	61380	Southern Admin & Benefits Cons	925.50	Insurance		
		Cafeteria Flex Plan June 2023 \$460.50		Insurance		
		Cafeteria Flex Plan July 2023 \$465.00		Insurance		
102476	61288	Baker Donelson	464.63	Legal		
		General Representation for Aug23		Legal		
102482	61294	Carson Law Group, PLLC	3,583.68	Legal		
		Legal Fees April 2023 \$2,532.48		Legal		
		Legal Fees April 2023 \$1,051.20		Legal		
102547	61359	Phelps Dunbar, L.L.P.	10,247.30	Legal		
		Legal Fees: General Employee matters July23 \$290.00		Legal		
		Legal Fees: General Employee matters July23 \$4,920.00		Legal		
		General Advice July2023 \$872.30		Legal		
		Legal Fees: General Employee Matters July23 \$4,165.00		Legal		
102576	61388	The May Law Firm, PLLC	26,487.50	Legal		
		Legal Services July23 \$26,487.50		Legal		

Jackson Municipal Airport Authority
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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		Emergency Purchase/Maintenance on chiller #2 \$7,540.00		Maintenance/Repair		
102462	61274	Allen Enterprises, Inc	4,068.00	Maintenance/Repair		
		Item No. 48A0083 (45W EXM QUARTZ LAMP) \$4,068.00		Maintenance/Repair		
102465	61277	Anglin Tire	176.67	Maintenance/Repair		
		Tires for Ford Allstar Bus (Shuttle Bus) \$176.67		Maintenance/Repair		
102469	61281	Scott C Ford	4,994.00	Maintenance/Repair		
		Repair heating water lines across terminal roof \$4,994.00		Maintenance/Repair		
102470	61282	Scott C Ford	8,949.00	Maintenance/Repair		
		Install new Mini Split AC unit in IT Equipment - HK \$8,949.00		Maintenance/Repair		
102473	61285	B&G Auto Sales LLC	1,477.42	Maintenance/Repair		
		A/C Compressor Kit \$1,477.42		Maintenance/Repair		
102474	61286	Backwoods Custom Trucking& Equipment Repair	6,630.11	Maintenance/Repair		
		Parts for Runway Closure Marker \$2,284.65		Maintenance/Repair		
		Parts for Runway Closure Marker \$2,139.36		Maintenance/Repair		
		Install new fan belt \$2,206.10		Maintenance/Repair		
102489	61301	Communication International, Inc.	1,749.00	Maintenance/Repair		
		Vehicle Airband Radio Repair \$1,749.00		Maintenance/Repair		
102493	61305	Dynergy Solutions, LLC	4,804.00	Maintenance/Repair		
		Repairs to door at Gate 3's Jet Bridge \$4,804.00		Maintenance/Repair		
102497	61309	Environmental Management Plus, Inc.	4,450.00	Maintenance/Repair		
		Environmental Mold Sampling (West Checkpoint) \$3,200.00		Maintenance/Repair		
		Asbestos Survey for West Checkpoint Area \$1,205.00		Maintenance/Repair		
102508	61320	Business Interiors, Inc.	1,616.00	Maintenance/Repair		
		Repair/Sliding Door at Inventory Coordinator Office \$1,616.00		Maintenance/Repair		
102510	61322	Hesselbein Tire Co.	853.07	Maintenance/Repair		
		Tires for Shuttle Bus \$853.07		Maintenance/Repair		
102511	61323	Hydraulic Service & Supply	2,781.97	Maintenance/Repair		
		Build new pump for Alamo Cutter \$1,216.45		Maintenance/Repair		
		Hose Assembly \$586.92		Maintenance/Repair		
		For Kubota 108s Tractor 4-port steering \$976.60		Maintenance/Repair		
102518	61330	Jefcoat Fence Co.	250.00	Maintenance/Repair		
		Evaluate Vehicle Gate no 45 \$250.00		Maintenance/Repair		
102519	61331	Johnson Controls Fire Protection LP	10,043.94	Maintenance/Repair		
		Planned Service Agreement for FAA Building \$3,129.54		Maintenance/Repair		
		Fire Alarm Inspection and Maintenance \$6,914.40		Maintenance/Repair		
102527	61339	Love Irrigation	1,080.00	Maintenance/Repair		
		Back flow prevention testing services \$1,080.00		Maintenance/Repair		
102529	61341	Jackson Mac Haik F LTD	883.19	Maintenance/Repair		
		Heater for Police Vehicle \$89.32		Maintenance/Repair		
		Parts for Operations Dept F-150 \$143.95		Maintenance/Repair		
		Parts for the Shuttle Bus \$152.05		Maintenance/Repair		
		Battery for Tahoe \$128.35		Maintenance/Repair		
		Battery for Cargo Van \$117.24		Maintenance/Repair		
		Part No. BXT*65*850 (Battery) \$169.55		Maintenance/Repair		
		Invoice 3105114 credit -\$16.00		Maintenance/Repair		
		Thermostat and Hose \$65.45		Maintenance/Repair		
		Parts for the Shuttle Bus \$33.28		Maintenance/Repair		
102534	61346	Mel Luna Saw Co.	414.88	Maintenance/Repair		
		Repair for Electrical Pro \$175.00		Maintenance/Repair		
		Anti-Scalp Assembles \$239.88		Maintenance/Repair		
102535	61347	Metro Building Services Inc.	36,780.50	Maintenance/Repair		
		Repair of Cooling Tower \$32,854.00		Maintenance/Repair		
		Maintenance on 2 cooler units \$437.50		Maintenance/Repair		

Jackson Municipal Airport Authority
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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		Replace high pressure switch and clean coils \$3,489.00		Maintenance/Repair		
102541	61353	Genuine Parts Company	437.62	Maintenance/Repair		
		Core Deposit Credit -\$73.23		Maintenance/Repair		
		25 FT Booster Cable \$199.98		Maintenance/Repair		
		Core Deposit Credit -\$19.26		Maintenance/Repair		
		Invoice 462916 credit -\$159.71		Maintenance/Repair		
		Core Deposit Credit -\$18.00		Maintenance/Repair		
		Core Deposit credit -\$19.26		Maintenance/Repair		
		Core Deposit Credit -\$27.50		Maintenance/Repair		
		Parts for 2014 Chevy Tahoe \$358.67		Maintenance/Repair		
		Vacuum cleaner for vehicle cleaner \$29.99		Maintenance/Repair		
		Parts for 2017 Ford Explorer \$183.94		Maintenance/Repair		
		Core Deposit Credit -\$18.00		Maintenance/Repair		
102544	61356	Patrick Allen Companies, LLC	3,686.00	Maintenance/Repair		
		New Delta Ticket Counter Bag Belt Door \$3,686.00		Maintenance/Repair		
102556	61368	RP Power, LLC	4,931.26	Maintenance/Repair		
		Generator Servicing for Jun 16, 2023 \$3,397.50		Maintenance/Repair		
		Generator Servicing for Jun 26, 2023 \$1,533.76		Maintenance/Repair		
102557	61369	Rydin Decal	3,915.47	Maintenance/Repair		
		1550 Employee, commuter, lower-level VIP, VIP East \$3,915.47		Maintenance/Repair		
102562	61374	Schindler Elevator Corp.	5,624.06	Maintenance/Repair		
		Service Call west elevator 8/3/23 \$1,274.76		Maintenance/Repair		
		Service Call West Elevator 7/5/23 \$4,349.30		Maintenance/Repair		
102563	61375	Semler Industries, Inc.	1,259.58	Maintenance/Repair		
		PWC Motor \$1,259.58		Maintenance/Repair		
102575	61387	Taylor Sudden Services, Inc.	21,731.50	Maintenance/Repair		
		Generator Maintenance May23 Model 2000REOZDD SN# SGM325B8V \$3,952.00		Maintenance/Repair		
		Generator Maintenance May23 Model 2000REOZDD SN# SGM325B8T \$3,952.00		Maintenance/Repair		
		Generator Maintenance May23 Model 200REOZJB \$905.00		Maintenance/Repair		
		Replacement of controller on generator \$1,535.00		Maintenance/Repair		
		Emergency Purchase-generator rental \$10,390.00		Maintenance/Repair		
		After hours services for the generator \$997.50		Maintenance/Repair		
102579	61391	Tony Watson Electric	850.00	Maintenance/Repair		
		labor, material, and equipment to straighten \$850.00		Maintenance/Repair		
102582	61394	Tri-State Chlorination	1,192.00	Maintenance/Repair		
		150 LB Chlorine cylinder \$1,192.00		Maintenance/Repair		
	UMB	HKS- Patrick Minor 2020 Ford F Series F150 Glass \$353.57		Maintenance/Repair		
	UMB	Towing Services \$85.00		Maintenance/Repair		
	UMB	Replace Floor 60" x96" \$1,030.00		Maintenance/Repair		
	UMB	Towing Service for JAN shuttle bus \$100.00		Maintenance/Repair		
	UMB	Towing Service for 2005 Ford 150 \$150.00		Maintenance/Repair		
	UMB	Towing Service for 2005 Ford Ranger 150.00		Maintenance/Repair		
102597	61409	Jackson Mac Haik F LTD	2,568.79	Maintenance/Repair		
		Hydraulic Oil gor Bushhogs, tractors & kubota ATVS \$2,337.65		Maintenance/Repair		
		Parts for Maintenance Truck No. 33 \$165.69		Maintenance/Repair		
		Part No. 1X4Z*8575*B (Thomostat 32K) \$65.45		Maintenance/Repair		
102598	61410	Taylor Power Systems	3,869.00	Maintenance/Repair		
		JAN Generator Service Calls \$3,869.00		Maintenance/Repair		
102516	61328	Jackson State University Development Foundation	5,000.00	Marketing		
		JSU Mary E. Peopels Scholarship Luncheon 2023 \$5,000.00		Marketing		
102539	61351	MS Airports Association	5,200.00	Marketing		
		MS Airports Association 2023 Sponsorship \$5,000.00		Marketing		
		David Boackle MS Airport Associatin Registration \$200.00		Marketing		

Jackson Municipal Airport Authority
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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
102502	61314	Fresh Cut Floral and Catering, Inc Jet-A Graduation Catering \$3,445.00	3,445.00	Meals Meals		
102522	61334	Kentwood Water Drinking Fountain Water March23 \$146.57 Drinking Fountain Water Apr23 \$414.02 Drinking Fountain Water May23 \$132.63 Drinking Fountain Water June23 \$31.41 Drinking Fountain Water July23 \$183.30 Drinking Fountain Water Aug23 \$71.38 Drinking Fountain Water Sep23 \$58.39	1,037.70	Meals Meals Meals Meals Meals Meals Meals		
102538	61350	MMI Primos, LLC Board Work Session 8/24 Meal \$221.00 Regular Board Meeting 8/28 Meal \$133.00	354.00	Meals Meals Meals		
102545	61357	Patrick Minor Meal Expense Reimbursement \$212.18 UMB 20 Pieces fried chicken \$322.39 UMB JMAA Business Meeting - Diva's Kitchen \$215.00 UMB The Art of Public Speaking Lunch Meet for Rosa Beckett \$26.00 UMB New Employee Orientation - Lunch Boxes \$210.50	212.18	Meals Meals Meals Meals Meals		
102596	61408	Nothing Bundt Cakes Employee Birthdays for August23 \$172.50 Employee Birthdays for July23 \$82.50 UMB Chief Derrick Cubit FBI Nat Acad Assoc MS Chapt \$350.00 UMB JMAA AMAC 2023 - 2024 Membership Renewal \$2,500.00 UMB Eugene Stewart National Safety Congress \$1,025.00	255.00	Meals Meals Meals Membership Membership Membership		
102599	61411	Rickey Jones 38th AMAC Airport Business Diversity \$40.00 AAAE Washington Legislative Conf \$630.00	670.00	Per Diem Per Diem Per Diem		
102461	61273	Allen & Hoshall, PLLC TW B @ HKS Aug23 \$55,188.85		Project Project	55,188.85	
102466	61278	Applied Pavement Technology APMS at HKS for June2023 \$1,176.79		Project Project		1,176.79
102494	61306	EJES W Concourse Roof Replacement Aug23 HKS Drainage Assessment \$33,894.10		Project Project Project	57,331.34	
102509	61321	Hemphill Construction Co., Inc Relocation of TW Bravo HKS Aug23 \$850,437.00		Project Project	850,437.00	
102523	61335	KLF Designs, PLLC Design Development for Aug 2023 \$1,360.00		Project Project		1,360.00
102528	61340	M&S Roofing Company, Inc West Concourse for Aug23 \$109,253.07		Project Project	109,253.07	
102542	61354	Neel-Schaffer, Inc. Rehab Taxiway A @ JAN Jun23 \$32,188.70 Rehab Taxiway A @ JAN Jul23 \$19,551.51		Project Project Project	51,740.21	
102567	61379	SOL Engineering Services, LLC RWY 16R/34L Culvert Rehabilitation \$1,000.00 HKS Terminal & Lavernet Rd Drainage \$7,060.00 RWY 16R/34L Culvert Rehabilitation \$9,140.40 RWY 16R/34L Culvert Rehabilitation \$5,748.04 Terminal Building Light Bulbs \$755.25 RWY 16R/34L Culvert Rehabilitation \$2,538.70		Project Project Project Project Project Project		26,242.39
102594	61406	Benchmark Engineering & Surveying, LLC		Project	18,000.00	

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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		South Cargo Apron Connector Road Project May23 \$18,000.00		Project		
102595	61407	Allen Engineering and Science		Project		16,432.09
		Engineering Services Aug23 \$16,432.09		Project		
102459	61271	Airgas, Inc.	678.40	Rental		
		Cylinder Rental JAN Aug23 \$277.19		Rental		
		Cylinder Rental HKS Aug23 \$29.21		Rental		
		Cylinder Lease Renewal @ HKS Oct23-Sept24 \$372.00		Rental		
102532	61344	McGraw Gota Go, LLC	1,350.00	Rental		
		Rental or Lease Services of clothing, janitorial \$1,350.00		Rental		
102543	61355	NexAir, LLC	186.56	Rental		
		Cylinder Rental Aug 2023 \$178.03		Rental		
		Service Charge for Aug23 \$8.53		Rental		
102548	61360	Pitney Bowes Global Financial Services, LLC	403.32	Rental		
		Lease for Jan 30-Apr 29, 2023 \$201.66		Rental		
		Lease for Apr 30- Jul 29, 2023 \$201.66		Rental		
102554	61366	Robert J Young Company Inc.	2,697.20	Rental		
		Copier Rental for Aug23 \$1,798.40		Rental		
		Copier Rental for Aug23 \$898.80		Rental		
102460	61272	Airline Data Inc, LLC DBA Data Base Products	1,400.00	Services		
		Support Renewal for September 2023 \$1,400.00		Services		
102464	61276	Angela F. Pittman	500.00	Services		
		Karaoke/DJ for Company Picnic Jun23 \$500.00		Services		
102498	61310	EVENTFUL, INC.	8,039.00	Services		
		Welcome Reception for new CEO Rosa Beckett \$8,039.00		Services		
102503	61315	GAT Airline Ground Support, Inc.	6,642.47	Services		
		Ground Security for Aug23 \$6,642.47		Services		
102506	61318	Great Southern Events, Inc.	3,004.00	Services		
		Great Southern Event: 2023 Picnic \$3,004.00		Services		
102507	61319	Green Oak Garden Center, LLC	1,150.00	Services		
		2023 Plant Maintenance Sep23 \$1,150.00		Services		
102524	61336	Laborchex, Inc.	297.06	Services		
		Background Screening Aug 1-16 \$297.06		Services		
102525	61337	Laborchex, Inc.	517.26	Services		
		Background Screening Aug 17-31 \$517.26		Services		
102533	61345	MEA Primary Care Plus, LLC dba MEA Drug Testing	275.00	Services		
		MEA DTC Sign up Fee \$275.00		Services		
102540	61352	MS State Dept. of Health	1,155.00	Services		
		Annual Water Quality Analysis Fee \$1,155.00		Services		
102550	61362	Protocol 911, LLC	395.00	Services		
		IAED Basic Comm for Leticha Whitney \$395.00		Services		
102551	61363	Public Safety Academics and Consulting, LLC	300.00	Services		
		LaWanda Lucien Active Shooter & Workplace Violence \$300.00		Services		
102572	61384	SuStaLoons, LLC	1,000.00	Services		
		Sustaloons.com decoration for 2023 Picnic \$1,000.00		Services		
102580	61392	Total Administration Services Corporation	190.90	Services		
		Employer Reporting Fee September \$190.90		Services		
102583	61395	Trustcare Health, LLC	3,540.00	Services		
		Employee Screening for June2023 \$1,580.00		Services		
		Employee Screening for Aug2023 \$980.00		Services		
		Employee Screening for Aug2023 \$980.00		Services		
	UMB	Job Announcement with Yourmembership \$898.00		Services		
		Skill Path-Advanced Leadership training \$1,890.00		Services		

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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		Skill Path - First Time Supervisor and Managers \$1,614.00		Services		
102588	61400	Upchurch Services, LLC	1,100.00	Services		
		Clean drain at FAA Building \$1,100.00		Services		
102591	61403	William Criss Lott, Ph.D.	500.00	Services		
		LEO Evaluation & Report Aug23 \$500.00		Services		
102475	61287	BadgePass, Inc.	5,050.00	Supplies		
		Support Renewal \$845.00		Supplies		
		Printer Replacement for Badging Operations \$4,205.00		Supplies		
102477	61289	Barefield & Co.	6,362.10	Supplies		
		Workstation for Community Room \$6,362.10		Supplies		
102480	61292	Business and Office Konnections	17,593.00	Supplies		
		Custodial Supplies \$1,470.00		Supplies		
		kcc03046 L40 Towels \$750.00		Supplies		
		Custodial Supplies \$15,373.00		Supplies		
102485	61297	Chris Haynes Electric Supply	254.36	Supplies		
		Fuses \$254.36		Supplies		
102487	61299	Coburn Supply Company, Inc.	356.00	Supplies		
		Sump Pump \$356.00		Supplies		
102488	61300	ColorID, LLC	2,943.00	Supplies		
		Arm Bands \$1,303.00		Supplies		
		Arm Bands for Badges \$1,640.00		Supplies		
102491	61303	Dickerson Petroleum	14,037.67	Supplies		
		Diesel Fuel Re-Stock for JAN/HKS and Generator \$14,037.67		Supplies		
102501	61313	Federal Express Corp.	183.38	Supplies		
		Postage for Aug23 \$83.36		Supplies		
		Postage for Aug23 \$84.62		Supplies		
		Postage for Aug23 \$15.40		Supplies		
102504	61316	Arko Convenience Stores, LLC	9,365.75	Supplies		
		Dieself Fuel for HKS \$9,365.75		Supplies		
102505	61317	Grainger, Inc.	1,848.97	Supplies		
		Reorder First Aid Supply \$1,848.97		Supplies		
102515	61327	Jackson Paper Company	5,417.80	Supplies		
		Custodial Supplies \$1,735.00		Supplies		
		Custodial Supplies \$3,682.80		Supplies		
102530	61342	Margo Supplies LLC	1,080.50	Supplies		
		Margo Wildlife Supplies \$674.55		Supplies		
		Margo Wildlife Supplies \$405.95		Supplies		
102546	61358	Petty Cash JMAA	400.00	Supplies		
		Petty cash consolidation 8/2-9/8 \$400.00		Supplies		
102553	61365	Revell Rental & Outdoor Power, LLC	188.58	Supplies		
		Credit Memo -\$20.38		Supplies		
		Barrel Pump-lubrimatic \$208.96		Supplies		
102555	61367	Rooks Revell Hardware Co, Inc.	4,112.98	Supplies		
		Plumbing maintenance supplies \$89.96		Supplies		
		Lighting supplies \$3,927.24		Supplies		
		Wasp/hornet kill \$95.78		Supplies		
102560	61372	Sayle Oil Company In	442.45	Supplies		
		Well Oil \$442.45		Supplies		
102565	61377	Sir Speedy	882.00	Supplies		
		Business Cards \$882.00		Supplies		
102578	61390	Thomas L Hearn dba Belt Warehouse	196.90	Supplies		
		Belt for Ahu no. 16 \$196.90		Supplies		

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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
102585	61397	UMB	32,987.55	Supplies		
		UMB Emerg Portable Air and Heat unit for cooling space \$4,162.82		Supplies		
		UMB 1 Assy Pump \$184.58		Supplies		
		UMB Conveyor Roller for United's Outound Conveyor \$162.42		Supplies		
		UMB Emergency Purchase Fans & Extension cords \$3,473.80		Supplies		
		UMB Custodial Supplies \$1,410.00		Supplies		
		UMB Monogramming for the AOA's Summer Shirts \$280.00		Supplies		
		UMB 2-6-12 Treated #2 Prime \$270.78		Supplies		
		UMB Office Supplies \$1,156.43		Supplies		
		UMB Hats - Monogrammed \$210.00		Supplies		
		UMB Items for Executive Suite, VIP and Community Room \$199.39		Supplies		
		UMB Office Supplies/Office Depot \$1,475.40		Supplies		
		UMB KWIKSET JUNO SATIN NICKEL KEYED ENTRY DOOR KNOB \$31.97		Supplies		
		UMB Military Lounge Supplies \$292.18		Supplies		
		UMB Pressboard Report Cover \$119.90		Supplies		
		UMB Custodial Supplies \$339.90		Supplies		
		UMB Sweet'N Low Zero-Calorie Sweetner Packets \$125.66		Supplies		
		UMB Rechargeable battery for Camera tester equipment \$207.72		Supplies		
		UMB Snacks and coffee products for Hawkings Field \$136.26		Supplies		
		UMB Gatorage Thirst Quencher variety pack \$295.49		Supplies		
		UMB Office Supplies \$401.17		Supplies		
		UMB New Employee Orientation/Welness Fair \$233.72		Supplies		
102590	61402	Wheeler's Janitorial Supplies & Equipment, Inc	319.20	Supplies		
		Industrial Cleaner \$319.20		Supplies		
102463	61275	American Association of Airport Executives	6,590.00	Training		
		AAAE CM Program On-Site Course \$1,300.00		Training		
		AAAE CM Program On-Site Course \$1,300.00		Training		
		AAAE CM Program On-Site Course \$1,300.00		Training		
		AAAE CM Program On-Site Course \$1,300.00		Training		
		Advance ASOS School Training for Austin Yelverton \$695.00		Training		
		Advance ASOS School Training for Austin Yelverton \$695.00		Training		
102581	61393	Trent Lott National Center	650.00	Training		
		Economic Development Course \$650.00		Training		
		UMB Airport Certified Employee (ACE) Security Virtual \$3,420.00		Training		
		UMB ACINA conference \$2,170.00		Training		
		UMB CEO Beckett - MS Policy Conference Biloxi \$725.00		Training		
102517	61329	James Bryant Walker	715.21	Travel		
		Reimbursement for CEO Interview \$715.21		Travel		
102571	61383	Stephanie Ann Morgan	1,698.84	Travel		
		Reimbursement for Chief of Staff Interview \$518.40		Travel		
		Reimbursement for Chief of Staff Interview \$1,180.44		Travel		
102584	61396	UMBT	4,978.93	Travel		
		Travel Insurance for Rosa Beckett \$64.15		Travel		
		Flight for Rosa Beckett \$298.00		Travel		
		Lodging for Rosa Beckett \$1,920.48		Travel		
		Airline Ticket for Rosa Beckett \$553.40		Travel		
		Airline Ticket for Rickey Jones \$993.00		Travel		
		Lodging for Rosa Beckett \$757.90		Travel		
		Lodging for Derrick Cubit \$392.00		Travel		
102558	61370	Samuel Hudson	1,145.98	Tuition		
		Tuition Reimbursement \$1,145.98		Tuition		
102577	61389	The Southern Connection Police Supplies, LLC	23,063.84	Uniforms		

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Claim No.	Warrant No.	Claimant	Amount Operating	Category	Funded Projects	JMAA Projects
		Credit Memo -\$99.99		Uniforms		
		Shirts and Hats for Ops \$548.90		Uniforms		
		Heros's Pride in Duty Belt \$799.96		Uniforms		
		Uniform shirt for parking \$216.00		Uniforms		
		Badge ID holder black cut 332BC \$1,251.94		Uniforms		
		Belt Keepers Plain 4pack black \$1,532.59		Uniforms		
		FS Allegiant Light Bar Tri 53 \$18,814.44		Uniforms		
102586	61398	UniFirst Corporation	1,627.93	Uniforms		
		Uniforms: Hawkins February \$51.44		Uniforms		
		Uniforms: Maintenance July 2023 \$142.94		Uniforms		
		Uniforms: Custodial Aug23 \$192.06		Uniforms		
		Uniforms: Maintenance Aug23 \$163.72		Uniforms		
		Uniforms: Custodial Aug23 \$131.23		Uniforms		
		Uniforms: Maintenance Aug23 \$163.72		Uniforms		
		Uniforms: Custodial Aug23 \$103.00		Uniforms		
		Uniforms: Maintenance Aug23 \$154.77		Uniforms		
		Uniforms: Custodial Sept23 \$103.00		Uniforms		
		Uniforms: Maintenance Sept23 \$169.03		Uniforms		
		Uniforms: Maintenance Sept23 \$155.23		Uniforms		
		Uniforms: Custodial Sept23 \$97.79		Uniforms		
102478	61290	BFI Waste Services of Jackson, LLC	3,815.61	Utilities		
		Trash Removal @ JAN Aug23 \$3,384.27		Utilities		
		Trash Removal @ HKS Aug23 \$41.34		Utilities		
		Trash Removal @ JAN Maint Aug23 \$390.00		Utilities		
102484	61296	Centerpoint Energy	1,941.01	Utilities		
		Utility: Gas @ 100 Frieghtways \$1,876.99		Utilities		
		Utility: Gas @ 125 Frieghtways \$32.01		Utilities		
		Utility: Gas @ 126 S Hangar \$32.01		Utilities		
102486	61298	City Services	154.03	Utilities		
		Utility: Water @ 550 W Ramp Aug23 \$110.72		Utilities		
		Utility: Water @ 533 Terminal Dr Aug23 \$43.31		Utilities		
102492	61304	DirecTV, LLC	470.79	Utilities		
		TV Access Fee Aug23 \$107.00		Utilities		
		TV Access Fee Aug23 HKS \$256.79		Utilities		
		TV Access Fee Aug23 JAN \$107.00		Utilities		
102496	61308	Entergy	143,876.06	Utilities		
		Utility: Electric for JAN Jul23 \$143,773.18		Utilities		
		Utility: Electric HKS Aug23 \$102.88		Utilities		
102589	61401	West Rankin Utility Authority	9,350.00	Utilities		
		Wastewater treatment Aug23 \$9,350.00		Utilities		
		Subtotals	835,104.10		1,141,950.47	45,211.27
		Grand Total	2,022,265.84			

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. OPS 2023-47

**TO: Board of Commissioners
Warren T. Herring, Chair
Sharon F. Bridges, Vice Chair
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner**

**FROM: Operations Division
David A. Boackle, P.E.**

DATE: September 25, 2023

PROJECT TITLE: Runway 16R/34L Culvert Rehabilitation at Jackson-Medgar Wiley Evers International Airport (“JAN”)

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) staff is requesting authorization to: (i) authorization to approve contract Amendment No. 1 for the existing with SOL Engineering Services, LLC (“SOL”) to provide additional engineering services for the Runway 16L/34R Culvert Rehabilitation at JAN in the amount of \$49,700.00.

SYNOPSIS

Two existing corrugated metal pipes serve as a stream crossing beneath the south end of Runway 16R / 34L. These pipes have reached the end of life and need rehabilitation or replacement. A video inspection performed in June 2022 confirmed several internal pipe deficiencies that could ultimately impact the runway safety area and instrument landing systems. JMAA advertised a Request for Qualifications (“RFQ”) for engineering services in September 2022, with SOL responding and receiving the highest score through the selection process. Rehabilitating these pipes will ensure long-term safety and operating efficiency at Runway 16R / 34L.

A field review was conducted with the consultant during the project kickoff meeting, and it was determined that the project limits should be increased to include the improvement of the ditch downstream of the culvert and improvements at two road crossings and the fence crossing to avoid potential future Part 139 issues and provide access to the airport perimeter fence. This additional

survey and design work is included in Amendment #1.

SCOPE OF WORK

The scope of work to be provided by the SOL includes but is not limited to:

- Topographic Surveying
- Environmental Assessment
- Construction Drawings and Specifications
- Engineering Design Report
- Construction Administration
- Hydraulic Analysis
- Geotechnical Investigation
- Construction Safety and Phasing Plan
- Construction Cost Estimates
- Construction Inspection and Testing

This scope will be extended to include the increased area.

SOURCE OF FUNDS

Project Budget	FAA/AIP	MDOT	JMAA	Total
Engineering Services	\$0	\$0	\$199,700.00	\$199,700.00
Total	\$0	\$0	\$199,700.00	\$199,700.00

The project may be eligible for FAA Airport Improvement Program (AIP) funding for construction and potentially for design reimbursement.

PRIOR BOARD ACTION

June 2022 Approved Memorandum No. 2022 - xx which authorized to advertise a RFQ for engineering services.

January 2023 Approved Memorandum No. 2023-16 which awarded the professional services contract to SOL Engineering Services in the amount of \$150,000.

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. OPS 2023-50

**TO: Board of Commissioners
Warren T. Herring, Chair
Sharon F. Bridges, Vice Chair
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner**

**FROM: Operations Division
David A. Boackle, P.E.**

DATE: September 25, 2023

PROJECT TITLE: Apron Lighting Assessment at Jackson-Medgar Wiley Evers International Airport (“JAN”)

ACTION REQUESTED

The Jackson Municipal Airport Authority staff (“JMAA”) is requesting authorization: (i) to award the bid for Apron Lighting to Arora Engineers, LLC of Philadelphia, PA in the amount of \$250,000, and (ii) to negotiate and execute a professional service agreement upon legal review.

SYNOPSIS

The condition of the existing apron lighting at JAN has degraded significantly over the years. These light levels are no longer acceptable and do not offer adequate illumination for aircraft movements, operations, and maintenance. This negatively affects the operational efficiency of the major Airlines. This RFQ will allow JMAA to select a consultant to provide assessments and design recommendations for lighting upgrades across the entire apron area, including general aviation and all cargo aprons.

SCOPE OF WORK

The scope of work included in this RFQ may include but is not limited to:

- Topographic Survey
- Lighting Calculations (options for high mast, and/or replace existing and supplement)
- Engineering Design Report (with CSPP)
- Construction Drawings and Specifications
- Existing Lighting and Distribution Evaluation
- Photometric Analysis (horizontal and vertical planes considering parked aircraft)
- Construction Cost Estimates
- Construction Administration

SELECTION PROCESS

The qualifications will be reviewed by the Capital Improvement Program (CIP) Review Committee.

Selection Criteria	Total Point Value Available
Experience: Direct professional project experience with projects similar in type, scope, and complexity.	Maximum – 25
Qualifications: Professional licensure as required by the project scope.	Maximum – 15
DBE, Minority-Owned, Woman-Owned, and Small Disadvantaged Business Enterprises Plan.	Maximum – 20
Capacity exhibited by proposed project plan and schedule time.	Maximum – 20
Organization of submission	Maximum – 20
	Total – 100

The Recommendation Review Committee consisted of members from the following JMAA teams:

1. Capital Programming
2. DBE & Community Development
3. Maintenance
4. Information Technology
5. Operations

Procurement facilitated the selection process.

SOURCE OF FUNDS

Project Budget	FAA/AIP	MDOT	JMAA	Total
Advertising	\$0	\$0	\$2,000.00	\$2,000.00
Engineering Services	\$0	\$0	\$248,000.00	\$248,000.00
Total	\$0	\$0	\$250,000.00	\$250,000.00

Reimbursement of JMAA project funding will be requested through Airport Improvement Program (AIP) and/or Passenger Facilities Charge (PFC) funds if awarded. Assessment projects are not eligible for AIP funding; however this project will continue through design and construction.

BUSINESS OPPORTUNITIES FOR DISADVANTAGED/MINORITY/WOMAN-OWNED BUSINESS ENTERPRISES (D/M/WBE)

DBE participation is not required for projects utilizing only JMAA funds; however, this is included as part of the consultant selection process.

PROJECT SCHEDULE

- September 2023 Receive Authorization to Advertise RFQ for Engineering Services
- January 2024 Receive Authorization to Award Design Contract
- March 2024 Enter into an Agreement with Engineering Consultant
- April 2024 Begin Design
- July 2024 Complete Design
- September 2024 Initiate Project Bidding Phase

PRIOR BOARD ACTION

- September 2022 Request for Qualifications

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. CM2023-12 – COMMERCIAL DIVISION

TO: Board of Commissioners

**Warren Herring, Chairman
Sharon Bridges, Vice-Chairwoman
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner**

**FROM: Commercial Services and Development Division
Von Anderson, Chief Commercial Officer**

DATE: September 25, 2023

**PROJECT TITLE: General Services Administration (RLP) Request For Lease
Proposal Agreement at 100 Cross Street**

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) staff is requesting authority to (i) execute a lease for 120 months with the General Services Administration on behalf of the Transportation Security Administration (“Lessee”) for 8,645.5 sq ft. of office building space at 100 Cross Street, Jackson, MS 39298, located at Jackson-Medgar Wiley Evers International Airport (“JAN”), and eleven (11) reserved parking spaces; (ii) establish a ten (10) year lease term consisting of a five (5) year lease term firm with an additional (5) year term non-firm extension consideration, pending review and approval by JMAA legal counsel.

SYNOPSIS

Signature of the General Service Administration (RLP) Request For Lease Proposal Agreement finalizes the Federal solicitation process. Lessee desires to utilize and lease certain portion premises and facilities at 100 Cross Street, Jackson, MS 39298, located at the Jackson-Medgar Wiley Evers International Airport. The 120-month lease is made and entered into by and between the Jackson Municipal Airport Authority (“JMAA”), a municipal airport authority, and the General Services Administration on behalf of the Transportation Security Administration (“Lessee”), a federal agency, with a principal address of 6595 Springfield Center Drive, Springfield, VA 22150, (“Lessee”). The requested action will result in coordination of, signatures, document submittals, site visits, architectural design and construction work.

Lessee has contracted the General Services Administration (“GSA”) to negotiate public building service along with a 10-year lease agreement between the Jackson Municipal Airport Authority (“JMAA”) for a full-service leasing arrangement. An effective begin date will occur after the Jackson-Medgar Wiley Evers International Airport is formally selected as the preferred location for lessee via written or electronic correspondence. Staff is requesting authority to enter a long-term lease after board approval and legal review related to the terms and conditions set forth by the General Services Administration.

TSA Terms	
Size of Building	18,663 SF
Total Building Parking	66 spaces
GSA/TSA Leased Area	8,645 SF
GSA/TSA Parking Area	11 Parking spaces
Term of Lease	10-year term (5 years firm)
Cost Per Sq. Ft.	\$36.22
Total Annual Rate	\$313,152.10

PRIOR BOARD ACTION

No Prior Board Action

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. OPS 2023-07

TO: Board of Commissioners

**Warren Herring, Chairman
Sharon Bridges, Vice-Chairwoman
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner**

**FROM: Operations Division
Tonya Coakley, Airport Security Manager**

DATE: September 25, 2023

**PROJECT TITLE: Jackson-Medgar Wiley Evers International Airport
Request for JAN Surface Lot Parking Rate to Return to
Pre-Covid Level**

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) staff is requesting authorization to return the daily rate in the Surface Lot at Jackson-Medgar Wiley Evers International Airport (“JAN”) to \$14.00 from the current daily rate of \$13.00.

SYNOPSIS

The JAN Surface Lot parking rate was reduced during much of COVID-19 to a daily rate of \$10.00. Once passenger traffic ramped up at JAN, the Long-Term lot was reopened at the \$10.00 level, and the daily Surface Lot rate was partially increased to \$13.00 (August 2022), still \$1.00 less than the pre-Covid level. A return to the pre-Covid daily rate will bring the Surface Lot back to \$14.00, effective November 1, 2023. JMAA will notify the public by social media, a press release, and signage at JAN.

BACKGROUND

February 2021 JMAA assumed the responsibility of the revenue parking lots from SPPlus and reduced the Surface Lot rate to \$10.00 from \$14.00 per day due to the closing of Long-Term parking.

PRIOR BOARD ACTIONS

August 2022: Increase the Surface Lot rate to \$13.00 from \$10.00 daily.

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. MC2023-01

TO: Board of Commissioners

**Warren Herring, Chairman
Sharon Bridges, Vice-Chairwoman
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner**

**FROM: Marketing & Communications
LSherie Dean, Director Marketing, Communications & Public
Relations**

DATE: September 25, 2023

PROJECT TITLE: Professional Services Agreement Renewal: Airways Consulting, LLC

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) staff is requesting authorization to: (i) renew the professional services agreement (“Agreement”) with Airways Consulting, LLC (“Airways”), (ii) amend the scope of services, (iii) establish an agreement fee amount of \$50,000, (iv) extend for six (6) months, with a renewal option of up to six (6) months at the sole discretion of JMAA.

SYNOPSIS

The JMAA retained the services of Airways Consulting, LLC (“Airways”), Contract No. 2020152, executed on August 10, 2020, for commercial development services in the areas of communication, marketing, air service development, customer service, customer experience, commercial development, implementation of strategic planning initiatives and other services which may be reasonably requested by JMAA Board of Commissioners or its designee. The contract was for \$100,000 plus actual and reasonable expenses as defined in Section 2.1.1 of the Agreement. The contract was amended under Amendment No. 1, effective August 10, 2021. Amendment No. 1 amended the scope of services to include professional services in communications, marketing, public relations, air service development, customer experience, and special projects and excluded commercial development support and implementation of strategic planning initiatives. The contract was amended under Amendment No. 2, effective August 10, 2022. Amendment No. 2 reduced the agreement term to six (6) months and the fee to \$50,000 for the six (6) months instead of 12 months at \$100,000. The contract was further amended under Amendment No. 3, effective February 20, 2023, for six months at \$50,000 and an expiration date of August 10, 2023.

The JMAA continues to maintain its Marketing and Communications Staff at one (1) full-time employee who is responsible for marketing, communications, public relations, media relations, school airport tours, advertising, sponsorships, community outreach, JET-A, production of the JMAA newsletters, magazines, purchase of JMAA promotional items, management of the volunteer navigator program, management of public records request, coordination of VIP arrivals and departures at JAN, and other customer experience and community engagement activity. Additionally, JMAA continues to have a deficit in internal expertise to gather, produce, and interpret airline statistical data. The JMAA seeks to align the organization and add staff to close resource and competency gaps over the next 12 to 24 months. In the interim, consultancy services in specific areas defined for Airways Consulting, LLC are in need.

Therefore, the JMAA staff is seeking Amendment No. 4 effective August 10, 2023, to the Agreement to: (i) Extend the services for six (6) months., (ii) Allow the engagement of services initiated by the staff to the consultant to occur in writing or verbally in matters of urgency., (iii) Allow for the engagement of the consultant in tasks and provide other services from time to time reasonably requested by the JMAA Board of Commissioners to be routed through the CEO or Marketing & Communication staff., (iv) Amend the scope of services as reflected below. and, (v) Contract for an amount not to exceed \$50,000 with each of the terms and conditions of the Agreement to otherwise remain in full force and effect with Amendment No. 4 to be wholly incorporated and made a part of the Agreement superseding all prior amendments.

SCOPE OF WORK

Airways Consulting, LLC (“Airways”) scope of work includes professional services support in Communications, Public Relations, Marketing, and Air Service statistics, and Executive-level communications support. Specifically including but not limited to:

- Writing or reviewing Press Releases.
- Monitoring media and notifying JMAA of coverage or mention.
- Review and edit JMAA external and internal communications, social media, ads, promotional pieces.
- Prepare or review draft talking points for executive-level staff public engagements.
- Prepare airline statistics for monthly board meetings or as requested.
- Facilitate introduction or meetings with airline industry representatives or professionals.
- Provide other professional-level consultancy within the area of expertise as reasonably requested by JMAA staff.

PRIOR BOARD ACTION

July 2020 Approved Airways Consulting, LLC professional services agreement with an extension occurring in 2022.

JACKSON MUNICIPAL AIRPORT AUTHORITY

MEMORANDUM NO. IT 2023-03

TO: Board of Commissioners

**Warren T. Herring, Chairman
Sharon F. Bridges, Vice Chair
Rickey D. Jones, Commissioner
Rica-Lewis Payton, Commissioner**

**FROM: Information Technology
Eric R. Stewart, Director of Information Technology**

DATE: September 25, 2023

**PROJECT TITLE: Hardware/Software Licenses, Subscriptions, and Support
Renewals**

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) Staff is requesting: (i) authority to renew associated hardware and software licenses, subscriptions, and support agreements for various services for October 2024; and (ii) approval for a total amount of combined services not-to-exceed \$222,911.86.

SYNOPSIS

JMAA has six (6) technologies no longer covered by their initial warranties that must be renewed for continued license, critical updates/hotfixes, technical support, and feature enhancements. JMAA must renew these hardware/software licensing, technical support, and/or subscriptions before their terms expire.

SCOPE OF WORK

Staff will work with the vendors and procurement to renew agreements. Renewal will provide authorized hardware/software licenses, technical support, and access to vendor updates. Some agreements may also provide hosting services and access to data subscriptions. The status of the referenced technologies/services appears in the table below:

No.	Technology	Business Purpose	New (N)/Existing (E)	Estimated Renewal Cost for FY '24	Actual Cost for Prior Year	(+/-/Same) Compared to Prior Yr.	Business Renewal Notes	Renewal Date
1	Cisco	Network hardware & software	E	\$ 124,394.27	\$ 124,087.07	1%	Prepaid services expense across 12 months.	10/1/2023
2	Civix-Airport Business & Revenue Manager (ABRM)	Lease Management/Billing Software	E	\$ 41,488.61	\$ 40,280.21	3%	Annual cost increase of \$1,208.40; (Negotiated annual increase from 5% to 3%).	10/1/2023
3	Civix-Airport Project Management (APM)	Airport Project Management Software	E	\$ 12,615.44	\$ 12,248.00	3%	Annual cost increase of \$367.44; (Negotiated annual increase from 5% to 3%).	10/1/2023
4	Qognify	Video Management System Licenses for cameras - Software Support Agreement for Qognify Video Management System (Includes firmware upgrades, software support from software engineers)	E	\$ 32,650.00	\$ 31,495.00	4%	Annual cost increase of \$1,155.00 (Increased approximately 4%).	10/1/2023
5	Veritiv	Network Uninterrupted Power Supply (UPS) for IT Main equipment server room	E	\$ 5,209.70	\$ 5,655.20	-8%	Annual cost decrease of \$445.50 (Removed remote monitoring functionality, but maintained communication functionality of the system to notify IT personnel when the system malfunctions).	10/1/2023
6	Adobe Creative Suite	Adobe Acrobat and Photo Editing Packages	E	\$ 6,553.84	\$ 8,281.82	-21%	Decreased # of Acrobat & Photoshop licenses for staff	10/1/2023

Total				\$ 222,911.86	\$ 222,047.30	1%		
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SOURCE OF FUNDS

Project Budget	FAA/AIP/BIL	MDOT	JMAA	Total
Software/Hardware Licenses and Annual Renewals			\$ 222,911.86	\$ 222,911.86

PRIOR BOARD ACTION

- September 28, 2015 - Board Memo IT2015-07
 - Received Board authorization to renew service agreements FY16.

- August 29, 2016 - Board Memo IT2016-07
 - Received Board authorization to renew service agreements FY17.

- August 16, 2017 - Board Memo IT2017-12
 - Received Board authorization to renew service agreements FY18.

- August 27, 2018 - Board Memo IT2018-05
 - Received Board authorization to renew service agreements FY19.

- August 26, 2019 - Board Memo IT2019-02
 - Received Board authorization to renew service agreements FY20.

- August 24, 2020 - Board Memo IT2020-03
 - Received Board authorization to renew service agreements FY21.

- September 27, 2021 - Board Memo IT2021-01
 - Received Board authorization to renew service agreements FY22.

- September 26, 2022 - Board Memo IT2022-02
 - Received Board authorization to renew service agreements FY23.

JACKSON MUNICIPAL AIRPORT AUTHORITY**MEMORANDUM NO. EXC2023-02**

TO: Board of Commissioners

Warren Herring, Chairman
Sharon Bridges, Vice-Chairwoman
Rickey D. Jones, Commissioner
Rica Lewis-Payton, Commissioner

FROM: Executive Office
Rosa M. Beckett

DATE: September 25, 2023

PROJECT TITLE: Emergency Purchase of Professional Legal Services

ACTION REQUESTED

Jackson Municipal Airport Authority (“JMAA”) Staff is requesting ratification of a two (2) month contract for specialized legal services from the May Law Firm, PLLC (“MLF”) in an amount not-to-exceed Sixty Thousand Dollars (\$60,000.00).

SYNOPSIS

JMAA procured legal services from MLF primarily as “Board Counsel” through August 31, 2023. On or about August 29, 2023, JMAA determined that it was in the best interest of JMAA to hire MLF to continue providing certain specialized legal services until project completion. As such, JMAA and MLF (the “Parties”) agreed to an Emergency Purchase of Professional Legal Services.

These Specialized Emergency Legal Services include, but are not limited to, the closing of three (3) federal grants and one state grant totaling over \$21 million. MLF prepared the grant resolutions for the federal grants presented to the JMAA Board of Commissioners (the “Board”) at the Board’s August 28, 2023 meeting. To ensure proper management of the grant process, as legally required by the Federal Aviation Administration (“FAA”) and State law, MLF also prepared Orders for presentation to the City Council of the City of Jackson, Mississippi at its September 12, 2023 meeting. The City Council approved and passed the Grant Orders unanimously.

This new engagement of MLF is at its customary hourly rate as of September 1, 2023 of Three Hundred Eighty-Five Dollars (\$385.00) per hour with a two-month term and in an amount not-to-exceed \$60,000.00 to complete the Grant process and closeout certain matters still open as of the expiration date of MLF’s tenure as Board Counsel, more specifically outlined in the “Scope of Services” section of this Board Memorandum below. The Agreement's Effective Date is September 1, 2023.

SCOPE OF WORK

The MLF Scope of Work for this two-month engagement includes the following:

- Completion of All Legal Work Necessary to Ensure that JMAA obtains All Grants (federal and state) related to the Rehabilitation of Taxiway Alpha and Taxiway Bravo
- Draft Employment Agreement for the JMAA Chief of Staff
- Conduct Inventory and Compile Summary Report of Pending Litigation
- Complete Analysis of Proposed Settlement Recommendation of Dale Partners Litigation
- Complete Investigation as assigned by the Board of Commissioners regarding a former employee