

JACKSON MUNICIPAL AIRPORT AUTHORITY

**BOARD MEETING
SEPTEMBER 30, 2024**

A. CALL TO ORDER/ROLL CALL/DECLARATION OF QUORUM

Pursuant to proper notice, the Board of Commissioners (the “Board”) of the Jackson Municipal Airport Authority (the “Authority” or “JMAA”) convened its regular monthly Board Meeting at Jackson-Medgar Wiley Evers International Airport (“JAN”) in Jackson, Mississippi on Monday, September 30, 2024.

Chairman Warren Herring presided, called the Meeting to order at 4:00 p.m., and called the roll of Commissioners.

Warren Herring, Chairman, present (online)

Rickey D. Jones, Commissioner, present

Rica Lewis-Payton, Commissioner, present (online)

The Chairman announced that a quorum was present and stated that the meeting would proceed with a discussion of the agenda. The following other persons were also present at the Meeting:

Chief Executive Officer Rosa Beckett

Members of the executive and management staff

B. INVOCATION

Commissioner Lewis-Payton offered the invocation.

C. APPROVAL OF BOARD NOTICES

Work Session Meeting, September 16, 2024

Rescheduled Regular Meeting, September 30, 2024

1. Motion to approve: Jones

2. Second: Lewis-Payton

3. Decision: Unanimous

D. APPROVAL OF MINUTES

Regular Board Meeting, August 26, 2024

1. Motion to approve: Lewis-Payton

2. Second: Jones

3. Decision: Unanimous

E. PUBLIC COMMENTS

None.

F. EMPLOYEE RECOGNITION

CEO Beckett announced that the Chief Operating Officer would give an employee recognition during his report.

G. BOARD CHAIR REPORT

Chair Herring stated that the organization is moving forward better than in many years and thanked the staff.

H. CHIEF EXECUTIVE OFFICER'S REPORT

CEO Rosa M. Beckett provided noted changes to air service for Southwest Airlines.

Commissioner Bridges joined the meeting at 4:07 p.m.

I. DIVISION REPORTS

1. Acting COO Pat Minor provided a report on monthly operations at JAN and HKS and information concerning public safety including training exercises to be held with the Mississippi Air National Guard at both airports. A tenant appreciation event will be held in October. JMAA employees Yolanda Battle, Jessica Boyd, Sonia Powell, and Carmiscia Ruffld were commended for their professional accomplishments.
2. Director Eric Williams reported on the solicitation activities and recent CEO signature authority activities.
3. DBE Administrator Veronica Christmas reported on DBE activities.
4. CFO Elshad Garayev presented a resolution concerning the charging of credit card fees to credit card users.
 1. Motion to approve: Bridges
 2. Second: Lewis-Payton
 3. Decision: Unanimous
5. CFO Elshad Garayev presented a resolution concerning the disposition of surplus property.
 1. Motion to approve: Lewis-Payton
 2. Second: Bridges
 3. Decision: Unanimous

J. ACTION ITEMS – OLD BUSINESS

None.

K. ACTION ITEMS – NEW BUSINESS

The Board decided to send its Bylaws to outside counsel, Herb Irwin, Esq. for review.

FINANCE

Director Jana Greene provided the monthly financial report including a review of the balance sheet, income statement, and invoice docket.

Approval of Invoice Docket for August 31, 2024

Motion to approve: Lewis-Payton

Second: Jones

Decision: PASSED

CONTRACT AGREEMENTS

ACTION ITEMS

1. Delta Regional Authority (DRA) Community Infrastructure Grant for Taxiway Alpha Phase 3 (TAP 3) (2024-102)

Motion to approve: Bridges

Second: Jones

Action: PASSED

2. HVAC Replacement Project at JAN (2024-108)

Motion to approve: Lewis-Payton

Second: Bridges

Action: PASSED

3. Taxiway Alpha Phase Rehabilitation of Taxiway Alpha Phase 3 at JAN Accept Grant Offer MDOT Grant No. MM-0037-0625 (2024-90)

Motion to approve: Bridges

Second: Jones

Decision: Unanimous

Action: PASSED

4. Fiscal Year 2025 Property, Casualty, and Liability Insurance (2024-2025)

Motion to approve: Lewis-Payton

Second: Bridges

Decision: Unanimous

Action: PASSED

5. Clear Channel (2024-110)

Motion to approve: Bridges

Second: Lewis-Payton

Absention: Jones

Action: PASSED

6. AJA Refresh and Sips (2024-101)

Motion to approve: Jones

Second: Bridges

Decision: Unanimous

Action: PASSED

7. Passenger Board Bridge On Call (2024-106)
Motion to approve: Bridges
Second: Jones
Action: PASSED

8. Amendment No. 2 to Schindler Elevator Agreement No. 20230056 (2024-107)
Motion to approve: Bridges
Second: Jones
Decision: Unanimous
Action: PASSED

9. Elevator and Escalator Replacement Project at JAN (2024-111)
Motion to approve: Lewis-Payton
Second: Jones
Decision: Unanimous
Action: PASSED

10. Purchase of Audio and Video Equipment Amendment (2024-112)
Motion to approve: Bridges
Second: Jones
Decision: Unanimous
Action: PASSED

11. ACDBE Goal Methodology (2024-113)
Motion to approve: Bridges
Second: Jones
Decision: Unanimous
Action: PASSED

12. ACDBE Program Plan (2024-114)
Motion to approve: Jones
Second: Bridges
Decision: Unanimous
Action: PASSED

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L. ADJOURN

Motion for adjournment: Jones

Second: Bridges

Action: PASSED

The meeting adjourned at 5:54 p.m.

Respectfully submitted,

Mr. Warren Herring, Commissioner and Chairman

Ms. Sharon Bridges, Commissioner and Vice Chairwoman

Ms. Rica Lewis-Payton, Commissioner

Mr. Rickey Jones, Commissioner